Elizabeth Fry Society of Manitoba Inc. Annual Report 2013 - 2014

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Elizabeth Fry Society of Manitoba Inc.



A United Way Agency Partner

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Annual General Meeting 2013/2014 November 20, 2014 6:00 – 7:00 pm

<u>Agenda</u>

- 1. Welcome
- 2. Call to Order
- 3. Prayer
- 4. Staff, Board and Volunteer Introductions
- 5. Approval of AGM Minutes November 21, 2013 (2012/2013 Fiscal Year) Page 14
- 6. Board Slate 2013 -2014
- Recognition of Service to past Board members (re: Katherine Breward)
- 8. Board Report Page 18

9. Executive Director Report Page 20

- 10.
 2013 2014 Financial Report
 Page 21
 - Financial Statements April 1, 2013 March 31, 2014
 Page 24
 - Appointment of Auditors 2014/2015
- 11. Agency Update & New Business
- 12. Concluding Remarks and Adjournment



The Elizabeth Fry Society of Manitoba Inc.

EFSM Mission

To empower, provide support, advocacy and guidance to women who are involved in the criminal justice system

Canadian Association of Elizabeth Fry Societies (CAEFS) Mission

CAEFS is an association of self-governing, community-based Elizabeth Fry Societies that work with and for women and girls in the justice system, particularly those who are, or may be, criminalized. Together, Elizabeth Fry Societies develop and advocate the beliefs, principles and positions that guide CAEFS. The association exists to ensure substantive equality in the delivery and development of services and programs through public education, research, legislative and administrative reform, regionally, nationally and internationally.

> "When Thee builds a prison, Thee had better build with the thought ever in Thy mind that Thee and Thy children may occupy the cell."

> > ~ Elizabeth Fry, 1780-1845

EFSM...

Specifically focuses on women who are or have been involved with the legal system. We also provide services to women interested in returning to Manitoba or relocating to the province of Manitoba upon their release.

THE FIVE E's of EFSM

EMPOWERMENT

We have empathy for and honour the dignity and capacity of every woman to grow and change.

EQUITY

We advocate for women's rights as human rights.

ENLIGHTEN

We will educate women, the community, and ourselves on the criminalization of women.

ETHICAL

We will be accountable to all stakeholders and the women we serve.

EVOLVE

We will promote systemic change for the betterment of women.

According to the Canadian Association of Elizabeth Fry Societies:

We aim to increase the availability of community-based, publicly funded, social service, health and educational resources available for marginalized, victimized, criminalized and imprisoned women.

Enhancing the Self-Worth of Women in the Criminal Legal System

The Elizabeth Fry Society of Manitoba Inc was established as an independent non-profit organization in 1983 to address the unique needs of women and female youth in the provincial and federal justice systems.

We provide advocacy, access to resources, and support to families of women who are in conflict with the law. Some of the issues our clientele struggle to overcome are addiction, poverty, mental health issues, marginalization, racism, long-term effects of residential schools, and other forms of discrimination.

Some of the programs and resources we offer include:

Bail Verification and Supervision Program – provides community supervision and support to women who are charged with offences. The bail program serves the principles upon which our democratic system of justice is based: the presumption of innocence and the fair and equitable treatment of all people regardless of social or economic background.

Women for Change – created in response to the Manitoba Government's Zero Tolerance policy as a means of dealing with rise in numbers of women charged and convicted of domestic violence. The program deals with women as abusers. Women are given the tools and knowledge to cope with their anger in a positive, non-violent manner. It's a 10 week program running three times a year: fall, winter, and spring. The program looks at the cycle of violence, safety plans, anger management techniques, human emotion, the socialization of men and women, and the impact of violence on children.

STOPlifting – for women who have or had committed shoplifting, fraud and other breach of trust offences in Winnipeg. The project works to reduce the risk of recidivism and promote a healthier lifestyle though individual and group support programming and community accountability; to ensure women and girls learn and practice new methods of dealing with their shoplifting, fraud, and breach of trust offences in a safe and non-judgmental environment.

Transitional Housing – offers a supportive living arrangement for four to six women by bridging the gap between homelessness and independent living. EFSM offers women a chance for successful reintegration, an opportunity to work on education, employment literacy, health and other identified objectives, as well as access to services. The above are done in an environment that nurtures the women's individuality and potential for success.

Reading Stories Project - The purpose of this project is to give women an opportunity to connect with their children through reading fictional stories using their voice. These readings are recorded and a copy of the recording and story book are sent to the mother's child.

Clothing Depot – Often, women who are incarcerated at The Winnipeg Remand Centre or Women's Correctional Centre have only the clothing they were wearing at the time of arrest. If there has been a change of season, the clothing the women have can be inappropriate for that time of year (re: summer clothing in winter). Because of this, release packages are put together for women who have recently been released from the Winnipeg Remand Centre, provincial, and/or federal institutions.

EFSM assists women with very practical needs when they are released from The Winnipeg Remand Centre, provincial, and/or federal institutions. Clothing, hygiene products (if available), and a few household items are provided on an ad-hoc basis. The items, obtained through donations, are given to the women without any fees attached.

PROGRAM HIGHLIGHTS

Community Outreach/Volunteer Program

The Community Outreach/Volunteer Coordinator position provides incarcerated women with access to services and resources as well as to women who have dealt with their charges and are living in the community. EFSM does this by providing resource information and peer support. This support is vital as it increases the likelihood of a healthy and positive transition back into the community. Some of the services include, but are not limited to, food bank appointments, shelter information, education and employment supports, parenting and addiction programs, etc, and access to "Elizabeth's Essentials" (Clothing and Household Items Depot).

This position is also responsible for recruiting and organizing EFSM volunteers. Volunteers provide assistance both in and outside the organization. A variety of volunteer roles exist, for example: Elizabeth Essentials assistant, administration duties, general office cleaning, assistance with community events, co-facilitation of EFSM programming, and running a variety of programs in the Winnipeg Remand Centre.

Services for Women who are incarcerated

- Prepare and send packages of clothing to women incarcerated at the Winnipeg Remand Centre (WRC), Portage Correctional Centre (PCC), Women's Correctional Centre (WCC), Okimaw Ochi Healing Lodge (OOHL), Edmonton Institute for Women (EIFW), and to women in PsycHealth Centre PX3 Forensic Psychiatry Unit (PX3) at The Health Sciences Centre.
- Support and access resources for women who are incarcerated at WRC, PCC, WCC, OOHL, EIFW, Regional Psychiatric Centre (RPC), and to women in PX3 and Selkirk Mental Health Centre (SMHC).
- A literacy development group and one-on-one GED tutoring are each offered once a week to the women in the WRC. Extra worksheets are delivered to the women who request to have extra material to work on throughout the week.
- The Recording Stories Project is offered, as needed, in WRC and WCC. This Project gives women an opportunity to connect with their children through fictional stories using their voice.
- A weekly Anger Management group is offered in WRC. It is an open group where women focus on a different theme related to anger and related emotions. The Anger Management group in WRC also offers support and introduction for women who would like to register for the Anger Management at EFSM upon release.

Services for Women in the Community

- One on one support for women in need and who are in conflict with the law.
- Support and assist women with finding resources and programs, such as food banks, shelters, education and employment supports, parenting and addictions supports, etc.
- Access to EFSM Clothing and Household Items Depot
- Access to hygiene products and condoms.
- EFSM is a Fine Option/Community Service Order Program Work Centre participating organization.

EFSM networks with partner and neighbouring organizations, committees and groups, with Manitoba Justice as a focus. Promotional material is often distributed to partner and neighbouring agencies, which allows for many women to request and access services.

Volunteer Program....where would we be without you?

- Volunteers help organize and maintain EFSM's Clothing Depot, sort through donations, assist in selecting clothing for the women, and help prepare Care Packages for the holidays, such as Christmas and Mother's Day, and Release Packages to women coming out of incarceration.
- Volunteers provide office support at EFSM, which include a variety of receptionist and cleaning duties.
- Volunteers assist in maintaining connection and relationships in the community by being involved in community events, such as National Aboriginal Day, Picnic in the Park, Lighting Up The Avenue, and so on.
- Volunteers facilitate a weekly literacy programs in WRC, and "Recording Stories" is also offered weekly in WRC and WCC by volunteers.
- Volunteers have also worked with women at EFSM who were involved in programs in WRC and WCC and who are now in the community and would like to continue program involvement.
- Volunteers assist in facilitating Anger Management and STOPlifting groups at EFSM.

Volunteers are the backbone of the Elizabeth Fry Society of Manitoba. From our Board members to those who assist us in the office, we appreciate your dedication, time and effort. You are much appreciated by the staff of EFSM and make a difference in the lives our women.

Volunteers share hundreds of hours of their time every year and we are so appreciative of their passion, dedication and time.

Thank you, thank you, thank you!

List of Businesses Who Donated, April 2013 – March 2014

- The Body Shop (St. Vital)
- The Body Shop (Kildonan Place)
- The Body Shop (Polo Park)
- Ricki's Clothing Store (Portage Place)
- The Delta Hotel
- Siloam Mission

- Northern Reflections Clothing Store
- Costa Blanca Clothing Store
- Thyme Maternity (Polo Park)
- Lighthouse Mission
- SERC
- Many other community members, organizations and businesses

Provincial Reintegration

The role of the Provincial Reintegration Worker is to provide in-person support, pre-release and follow-up services. This position also provides advocacy to remanded and sentenced women incarcerated at the Winnipeg Remand Centre, Portage Correctional Centre, and the new Women's Correctional Centre. Women are able to contact the Provincial Reintegration Worker through inmate/offender request forms as well as the toll free line for these services.

Women returning to the community from incarceration have priority with assistance and support services, however, incarcerated and community women can also access these services. Empowering the women through our services helps them begin their healing journey.

Winnipeg Remand Centre: EFSM attends the WRC on a weekly basis. The women are divided into three units A, B, and the Temporary Female Unit (TFU). During our weekly access, we do activities on self-esteem, cultural history, release planning, and assistance is provided with completing application forms for housing and treatment. This gives us an opportunity to familiarize ourselves with the women prior to their release and discuss additional services and resources.

Women's Correctional Centre (Headingley): EFSM also attends WCC once per week. We are able to meet with the women and develop a pre-release work plan. This gives us an opportunity to develop relationships with the women so that they may become more comfortable with EFSM staff before they are released. We assist the women with making their initial contact with Employment and Income Assistance (EIA), accessing the EFSM clothing depot, and advocate for visits with their children and contacting other community agencies. Most importantly, we attempt to assist women with becoming connected with positive social networks and help them develop positive personal resources. We advocate on their behalf with EIA, CFS, probation officers, lawyers, and the Crown.

Community Women: As women are released from the provincial institutions, we continue to work with them in the community. We do things such as picking the women up from the bus depot after being released from the Women's Correctional Centre and arranging EIA appointments and Winnipeg Harvest appointments. We also provide transportation to and from probation appointments, court appearances, and other programs in the community. We work with the women and their CFS workers and other social service agencies to help them with their re-integration into the community.

Transitional Housing

EFSM has two, two bedroom units on the second floor of our office. These provide women who are released from provincial and federal institutions with transitional housing. The purpose of these units is to offer safe, temporary emergency housing, as well as to connect women with support services, resources, and assist in recovery and reintegration.

The tenants can reside in transitional housing for a period of up to six months. Throughout this time, we work with the women to find permanent, safe, and secure housing. We also provide community and incarcerated women with low-income housing applications for other housing organizations and advocate for safe housing on their behalf.

While living in our units, the women have a chance to participate in programs on and off site such as:

- Women for Change (Anger Management) STOPlifting Program
- Literacy Programs Support with access to food

The women who stay in the transitional housing units have the opportunity to receive individualized support to help each woman deal with her own particular issues. We encourage the women to develop the skills to live a safe and healthy life for themselves and their families.

Finding housing continues to be a challenge because of the shortage of safe housing and the long waiting list for low income housing with the added challenge of a criminal record or lack of consistent rental history.

Bail Verification and Supervision Program

The Elizabeth Fry Society of Manitoba Inc. initiated a Bail Verification and Supervision Program to provide community supervision and support to women who are charged with criminal offences. This program officially became operational on June 1, 2009. The goals of the program are multi-faceted and continue to focus on reducing the number of women in remand detention, educating them on their legal rights and obligations, promoting a healthier lifestyle, and connecting women to the appropriate community resources. Such resources include, but are not necessarily limited to, employment and income assistance, education, legal aid, housing, debt counseling, substance abuse treatment programs, as well as personal growth or development counseling.

The specific functions of the Bail Supervision Program include personal interviews with the women while they are in remand custody in order to facilitate a viable release plan. This often requires the verification of an identified surety because many women do not have the personal finances to meet this type of financial obligation. Other parameters of our program require that the women have a verifiable address within Winnipeg, that the person(s) they will reside with are not victims, co-accused, or witnesses in the pending offences, and that there is a telephone landline installed at their residence. When a bail verification and supervision court report is to be completed, the bail verification and supervision workers include personal or phone contact with collaterals in the community such as family members, friends, or workers/counselors from a community agency who have some personal knowledge of the women. The type of information gathered reflects the current pending offences, criminal history, family background, education/employment history, as well as potential impediments to success such as alcohol/drug related issues. All of this information is compiled in the above noted written document and is distributed only to the presiding judge at the bail hearing, the women's defense counsel, and the assigned crown attorney. These bail verification and supervision reports also contain a release plan with specific conditions related to residence, treatment programs that must be attended, no contact orders that may be applicable, and any other condition that may be deemed necessary to assist the women in successfully completing their Order of Recognizance. Each bail hearing is attended by the assigned bail staff if available (or alternate staff) in order to provide a supportive resource, but also in case the court requires clarification or other specific information that may not be contained in the court document. It should be noted at this time that the EFSM Bail Program has been granted limited access to the

offender profiles currently available only to the Department of Justice. These profiles have provided some valuable information in the preparation of the above mentioned court reports as well addressing the issue of safety for our bail workers when they are out daily in the community and/or conducting in-person curfew checks in the evening.

Once released to the community, the women are required to report regularly in person at which time their compliance with the release conditions is verified (as best as possible), and they are counseled with respect to any urgent specific issues that they may present and to which the assigned bail worker is able to respond. All bail orders have a curfew condition and all curfew checks are done in person on a random basis. There have also been additional curfew checks by phone where necessary. In several instances to date, the curfews have been of an "absolute" nature which restricts the women's movements outside the home unless they are in the company of Elizabeth Fry staff or a designated volunteer, or for a specific designated purpose such as a medical emergency. This has impacted greatly on the time required of staff to provide such escorts and frequently these have had to occur without much prior notice. During both office and phone contacts the release plan is addressed, referrals are made to the appropriate community resource as necessary, and definite appointment dates are set when possible. In the majority of cases the women are accompanied to these appointments; both as a supportive function and to clarify any information that the collateral agency may require. In instances where women have been in violation of recognizance conditions, the Winnipeg Police Service has been contacted as per program protocol dependent on whether the woman's whereabouts is known or unknown. If the woman's current location is known a phone call is made to the Winnipeg Police Service and the arrest can be practically immediate depending on the availability of a cruiser. But, if the whereabouts are unknown a breach request is submitted in writing and a warrant is issued.

The following data reflects our women's' status in the Bail Program for the period from April 1, 2013 to March 31, 201 (cumulative totals are in parentheses) and speaks to the continuing value and success of the program:

Referrals to Bail Program	219 (937)
Number of bail reports completed	31 (205)
Number of women granted bail	17 (106)
Number of women denied bail	8 (45)

The court has continued to support the release of women to our Bail Program and several judges have specifically mentioned at the bail hearings that such a release would not have been considered without the support of the program. The implication is that there is continued

judicial confidence in the program and this is further verified by the positive verbal comments also issued by crown attorneys and defense counsel in the presence of our bail workers. The fact that eight women have been denied bail within the past year, in spite of EFSM's willingness to accept them into the program, is not viewed as a negative reflection of the program. As all of the presiding judges involved in these particulars cases had noted, these women did not meet the criteria that the court must utilize to determine eligibility for Judicial Interim Release. Specifically, these criteria include ensuring the appearance of the person at court, the potential risk to the public, and maintaining public confidence in the administration of justice.

To date there continues to be a significantly high number of referrals to resources dealing with emotional or addictive issues. This speaks to the predominant initial needs of the women in the program and is reflected in the referrals to substance abuse programs and counseling resources, as well as to EFSM's internal programs such as Women for Change, Stoplifting, and Kickin' Addictions. In addition, the high number of women referred to social assistance and housing resources continues to foster the beginnings of independent living.

The program also continues to receive frequent referrals on women with pronounced mental health issues. The charges they are facing are too serious to allow them to qualify for the previously established Mental Health Court. Our program has already learned from experience that the appropriate mental health professionals/agencies need to be in place before a release to our program in order for the women to have a better chance for success. This includes an attending psychiatrist, prescribed medications, a mental health worker, and an appropriate community placement that is both supportive and supervised. Unfortunately, this has not always occurred. However, our program is continuing to liaison with these various resources towards this goal.



Elizabeth Fry Society of Manitoba Inc.



The Elizabeth Fry Society of Manitoba Annual General Meeting Minutes

DATE:Thursday, November 21, 2013TIME:5:30pmLOCATION:544 Selkirk Avenue

Attendance		Attending	Regrets	Absent
Acting-President	Wahlea Croxen	Х		
Vice President	Vacant	-	-	-
Treasurer	Katherine Breward	Х		
Secretary	Vacant	-	-	-
Executive Director	Tracy Booth	Х		
Board Member	Carla D'Andreamatteo	Х		
Board Member	Brenda Fontaine	Х		
Board Member	Vacant	-	-	-

1.0 Meeting called to order at 5:51pm by Tracy Booth, Executive Director.

- Welcome to all attending and introduced the Board and staff by Tracy.
- Honour song sung by Madeline Monias
- 2.0 Katherine Breward, Treasurer presented the AGM November 21, 2012 Minutes (attached) Motioned by Wahlea Croxen, to accept the November 21, 2012 AGM Minutes Seconded by Brenda Fontaine All in favour. No discussion. Carried.
- **3.0** Katherine presented the Board Slate for the 2013-2014 year and thanked the Board members who have left the organization since the 2012 AGM (attached)
- **4.0** President and Executive Director's Report presented by Tracy (attached)

- Tracy briefly reviewed the report and thanked Erin Edwards of the United Way of Winnipeg for attending the AGM. Their support of EFSM is very much valued and appreciated; without them, EFSM would not exist.
- **5.0** There are challenges with representing women involved in the criminal justice system as the work we do is not popular; Treasurer's Report; Katherine Breward presented the 2012-2013 Audited Financial Statements (attached)
 - The 2012-13 year does reflect a deficit of \$19,349. This was an anticipated loss due to EFSM absorbing a position that does not have dedicated funding as well as cost overruns due primarily to regular wage increases as outlined in the collective agreement. The disparity between the revenue in 2011-12 and the deficit in 2012-13 is reflected almost primarily in wage expense.
 - The Board did a presentation to the Minister of Justice earlier this year in regard to the challenges EFSM faces with wages and the cost of running programs.
 - In regard to looking at fundraising, options in the current fiscal year and coming year, a Zumbathon[®] Charity Event was held in June 2013 at the Winnipeg Convention Centre and was well attended by the public. We plan on hosting this type of event again.
 - Another fundraising option is "Ride for Refuge." The Ride for Refuge is a familyfriendly cycling fundraiser that partners with over 175 charities to raise needed operating funding for their work with the displaced, vulnerable and exploited. Approved charities use the RIDE to recruit teams of participants who will ride for them. Sixty days after the event, each partner will receive a cheque for up to 80% of their combined team fundraising totals (percentage received is determined by the amount of funds raised; tier system).
 - Homelessness Partnering Strategy (HPS) is a relatively new grant to improve the housing apartments (carpeting, furniture, appliances) as well as some wage support until March 2014.
 - Katherine noted that many of the creative fundraising ideas come from EFSM staff.
 - Thanked all funders for the support.

Motion by Carla D'Andreamatteo to accept the 2012-2013 Financial Statements

Seconded by Wahlea Croxen.

All in favour. No discussion. Carried.

 Appointment of Auditor for 2013-2014; Motion put forward by Wahlea to appoint Ryan Marshall as auditor for the 2013-2014 financial year. Seconded by Brenda

All in favour. No discussion. Carried.

- 6.0 Agency Update and New Business;
 - Tracy provided more detail regarding our recent HPS funding award
 - Update existing units; replace carpeting and flooring up the stairs and in the apartments; general leasehold improvements
 - Units are zoned for up to nine people, but we have found that is too many and it replicates the over-crowding occurring in jail, so we manage 4 to 6 women
 - The women are often Bail women and their conditions include living in the EFSM transitional housing units. The issue is that in order to be eligible bail, applicants need to have a safe, reliable address. Women are spending longer periods of time in jail because they do not have alternate safe addresses, we are their only option.
 - HPS also provides some staffing support as up until now, all staff absorb various housing tasks/duties in dealing with the women living upstairs
 - There will be a second HPS funding call in early 2014, but the exact nature of the call is unknown at this time
 - We are looking at future housingopportunities and hope for core funding for this type of program and staff but realize that dedicated funding for housing is not always possible.
- **7.0** Conclusion. Katherine thanked all for attending and offered the following quote by Margaret Mead:

Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it's the only thing that ever has.

Wahlea motioned to adjourn the 2013 Elizabeth Fry Society of Manitoba Annual General Meeting at 6:20pm

Seconded by Carla.

All in favour. Carried.

Minutes taken and prepared by Shawn-Marie Tole, Office Manager



Elizabeth Fry Society of Manitoba Inc.

Board of Directors Slate of Nominees - October 28, 2014

The Elizabeth Fry Society of Manitoba Inc. wishes to announce the 2014-2015 Board Slate to be presented at the Annual General Meeting on November 20, 2014.

Returning Board Members

Acting President: Wahlea (Cheryl) Croxen - Board member since November 21, 2012

Vice-President: Kathy Bent – Board member since January 13, 2014

Treasurer: Vacant

Secretary: Elizabeth Debicka – Board member since January 13, 2014

Brenda Fontaine - Board member since October 16, 2008

Carla D'Andreamatteo, Board Member since November 18, 2010

Kristen Jones – Board member since January 13, 2014

Stephanie Edwards – Board member since February 10, 2014

Shannon Fehr – Board member since March 17, 2014

Incoming Board Members

Maria Bromilow

Shannon Ferguson

Leanne Ellard

Departing Board Members

Katherine Breward

Greetings from the Board of the Elizabeth Fry Society of Manitoba Inc

Greetings/Aanii,

The Elizabeth Fry Society of Manitoba (EFSM) Board of Directors has seen great growth this year. A number of new members joined the board in 2013/2014 and we continue to recruit members who are passionate about justice, equality and human rights.

In August 2013, EFSM was a guest of the Honourable Philip S. Lee, Lieutenant Governor for the Province of Manitoba to acknowledge our 30th anniversary. The event was held at Government House on the grounds of the Manitoba Legislature and attended by various Members of Legislature, current and past EFSM Board members, staff, CAEFS Executive Director, Kim Pate, other community organizations and many friends. We are very proud of the staff of EFSM and their dedication to addressing the barriers faced by criminalized women.

Women who have experienced trauma during their childhoods and their lives and whose life circumstances have led them to involvement with the criminal justice system are the "women" of EFSM. All too often, their lack of education, childhood trauma, including physical and sexual abuse, as well as alcohol and substance abuse, mental health concerns and poverty, contribute to the high rates of criminalization and incarceration of women, particularly Aboriginal women in Manitoba. EFSM plays an invaluable role in providing the linkages necessary to address these intersecting issues and in supporting women as they move forward in their lives.

As a Board, we are committed to the mission of the Elizabeth Fry Society of Manitoba, "to empower, provide support, advocacy and guidance to women involved in the criminal justice system," and to representing the interests of these women and the barriers they face on a daily basis. We are proud to be an Aboriginal agency and will continue to raise the profile of issues that are of particular concern to Manitoba's Indigenous peoples.

Please join us in welcoming newly elected board members to the Elizabeth Fry Society of Manitoba governing board; Kathy Bent, Elizabeth Debicka, and Kristen Jones joined us in January 2014; Stephanie Edwards joined us in February 2014; Shannon Fehr joined us in March 2014; and, Maria Bromilow, Shannon Ferguson and Leanne Ellard joined us in October, 2014. In this capacity, Board members will attend board meetings, utilizing their professional knowledge to provide input into the governance of EFSM. In addition they will represent us and our best interests as well as the mission of the organization through their efforts of supporting our strategic planning initiatives. We look forward to working with our newest board members. In addition to welcoming our new members, we would like to extend a warm welcome to Velma Orville who will share her wisdom and guidance with the board as we move forward. Velma has extensive experience supporting women and men within the justice system. As a well-respected Elder, Velma will advise the EFSM Board of Directors in the year to come and we thank her for her support.

We would also like to take this opportunity to thank the members who have served on the board and who have stepped down to pursue other interests.

We also want to acknowledge the Executive Director of EFSM, Tracy Booth, for her hard work, dedication, guidance and support. She is truly an individual who is committed to our organization and women we represent. Her expert knowledge of mental health issues, addictions and the criminal justice system is invaluable to navigating the many challenges these systems present. As we move forward and our ideas and priorities as the Elizabeth Fry Society of Manitoba board are formulated, established and reviewed on a continuous basis, we look forward to providing Tracy and the devoted staff at EFSM with the organizational guidance that is necessary to support their tireless and invaluable work.

As part of our membership goals, we continue to work on the recruitment of Board members, and increasing our communication with other EFSM members and community agencies. Information about EFSM and our activities can be found on our website at www.efsmanitoba.org or on Facebook.

We believe great things happen when we work together toward the shared goal of empowering and improving the lives of our women, their children and families and making our community a better place to live. By working together, we believe that we can achieve systemic change.

Executive Director Report

As I look back over the previous year, I believe the staff and Board of Elizabeth Fry Society of Manitoba (EFSM) should congratulate themselves on thirty (30) years of service to women involved in the criminal justice system. We were delighted to have our work honoured at Government House, which was hosted by the Lieutenant Governor of Manitoba, Phillip S. Lee, in August, 2013.

Firstly, on behalf of EFSM, I would like to extend our heartfelt thanks all our supporters - visible and sometimes invisible who have those courageous conversations about women in criminal justice system, the overrepresentation of Aboriginal women in the criminal justice system and women who are often simultaneously the victims of violence and the perpetrators of violence. Manitoba has the highest remanded rates in Canada, and the lack of supportive housing for women who have mental health issues, as well as lack of access to services and how the zero tolerance initiative is not working for women, nor for our community as a whole.

Secondly, EFSM owes tremendous gratitude to all our volunteers who freely give their own time to go into the correctional centres and facilitate our programs; who organize our clothing room; who help create and delivery our Mother's Day and Christmas parties for the women in custody at the Winnipeg Remand Centre and the Headingley Women's Correctional Centre; and the board members who ensure through a governance model that there is oversight for the agency.

Thirdly, EFSM would like to acknowledge and honour our dedicated staff members who work tirelessly. We would like to take this opportunity to honour our long term staff members:

Shawn Marie Tole, Assistant Executive Director, December 2008	5 year
Jo-Anne Pelletier, Bail Program Worker, February 2009	5 year
Lenard Duchon, August 2009 Bail Verification & Supervision Program Supervisor	5 year

Fourthly, EFSM modified our Mission Statement this past year, which reflects our work:

To empower, provide support, advocacy and guidance to women who are involved in the criminal system.

Respectfully,

Tracy Booth BASc, BSW, MSW, RSW (ON)

FINANCIAL REPORT – Shawn-Marie Tole, Assistant Executive Director

I am pleased to present the financial statements for the year that ended March 31, 2014; and even more pleased to report that we have recovered from a \$19,349 loss during the 2012-2013 year with a \$594.00 surplus. This is primarily due to very diligent budgeting and not filling the Community Outreach/Volunteer Coordinator position when Kendra Monk left to pursue other opportunities in December, 2013. Having this valuable position vacant is a challenge for all the staff at EFSM, but we have an amazing group of people, who have all pitched in to assist where and when they can.

We continue to pursue funding opportunities and successfully applied for funding support from the City of Winnipeg via the Government of Canada, Homelessness Partnering Strategy (HPS) program which began in September, 2013. The HPS funding support of \$67,281 has enabled us to hire a full time Aboriginal Housing Worker and half-time Aboriginal Housing Support Worker as well as upgrade our transitional housing units and purchase new appliances for our housing tenants. The HPS program provides immediate housing to women who are being released from incarceration directly into our housing units. These women would otherwise be released into homelessness, vulnerability, desperation and the risk of recidivism. The much needed "facelift," to our housing units, new furniture and appliances was overdue and appreciated by the tenants as well as the staff. Who knew you could have so much fun shopping for washers and dryers?

We were also fortunate to receive generous donations in various forms and we would like to extend our thanks individuals, organizations and businesses who think of us during the year to provide money, food, clothing, hygiene items, books and art supplies.

And last, but certainly not least, we would also like to thank our funders, without whom none of our work would be possible. They include the United Way Winnipeg, the Province of Manitoba - Department of Justice, the Government of Canada, the Winnipeg Foundation, the City of Winnipeg, and the Canadian Association of Elizabeth Fry Societies (CAEFS).

We look forward to continuing to serve our community in 2014-2015.

Special Thanks and Acknowledgements

Our Funders

United Way of Winnipeg

Government of Manitoba – Department of Justice

Canadian Association of Elizabeth Fry Societies (CAEFS)

The Winnipeg Foundation

Government of Canada – Correctional Service Canada

Government of Canada – Department of Heritage

City Winnipeg – Homelessness Partnering Strategy



For all those who have died while incarcerated, we extend our condolences to your families and friends.

Financial Statements March 31, 2014 and 2013



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INDEPENDENT A UDI TORS' REPORT

To the Board of Directors of The Elizabeth Fry Society of Manitoba Inc.

I have audited the accompanying financial statements of **THE ELIZABETH FRY SOCIETY OF MANITOBA INC.**, which comprise the statement of financial position as at March 31, 2014 and March 31, 2013, and the statement of operations, statement of changes in net assets and statement of cash flows for the years ended March 31, 2014 and March 31, 2013, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

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Opinion

In my opinion, the financial statements present fairly, in all material respects, the financial position of **THE ELIZABETH FRY SOCIETY OF MANITOBA INC.** as at March 31, 2014 and March 31, 2013 and the results of its operations and its cash flows for the years ended March 31, 2014 and March 31, 2013 in accordance with Canadian accounting standards for not-for-profit organizations.

& Marshall CA INC.

October 30, 2014 Winnipeg, Manitoba

STATEMENT OF FINANCIAL POSITION

March 31st

	<u>2014</u>	<u>2013</u>		
ASSETS				
CURRENT:				
Cash (note 3) Accounts receivable, net of allowance Prepaid expenses		\$ 63,143 34,934 <u>4,709</u> <u>\$ 102,786</u>		
CAPITAL ASSETS	<u>416,707</u> <u>\$544,784</u>	<u>416,707</u> <u>\$519,493</u>		
LIABILITIES				
CURRENT:				
Accounts payable and accrued liabilities Deferred revenue (<i>note 4</i>) Funds held in trust (<i>note 5</i>) Current portion of long term debt (<i>note 6</i>)	\$ 52,220 18,650 73,490 <u>2,319</u> \$ 146,679	\$ 42,222 5,824 69,394 <u>2,223</u> <u>\$ 119,663</u>		
LONG TERM DEBT (note 6)	<u>30,289</u> <u>\$ 176,968</u>	<u>32,608</u> <u>\$ 152,271</u>		
NET ASSET	ГЅ			
NET ASSETS INVESTED IN CAPITAL ASSETS	\$ 384,099	\$ 381,876		

NET ASSETS INVESTED IN CAPITAL ASSETS	\$ 364,099	\$ 301,070
UNRESTRICTED NET ASSETS	(16,283)	(14,654)
	<u>\$ 367,816</u>	<u>\$ 367,222</u>
	<u>\$ 544,784</u>	<u>\$ 519,493</u>
APPROVED ON BEHALF OF THE BOARD:		

lifeticka Director Director

The accompanying notes are an integral part of this Statement

STATEMENT OF OPERATIONS

Years Ended March 31st

		<u>2014</u>	<u>2013</u>
REVENUE:			
Grants			
United Way of Winnipeg (note 8)	\$	148,998	\$ 145,713
Province of Manitoba (note 8)			
Justice		214,854	233,951
City of Winnipeg		61,308	-
Government of Canada		13,693	1,648
Winnipeg Foundation		26,012	11,150
The Canadian Association of Elizabeth Fry Societies		6,371	10,895
Other		3,696	14,209
Donations		10,868	4,765
Fundraising		3,660	2,103
Rental – Transitional Housing Units		5,881	7,518
Miscellaneous		204	173
	\$	495,545	<u>\$ 432,125</u>
EXPENSES: Administration - Travel Administration - Office Administration – Program delivery Building – Repairs and maintenance Building – Occupancy costs Program delivery Salary and benefits	\$ <u>\$</u>	13,761 35,789 32,048 21,375 18,985 21,078 <u>351,915</u> 494,951	
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FOR THE YEAR	<u>\$</u>	594	<u>\$ (19,349</u>)

The accompanying notes are an integral part of this Statement

STATEMENT OF CHANGES IN NET ASSETS

Years Ended March 31st

	Net Assets Invested in Capital <u>Assets</u>	Unrestricted Net <u>Assets</u>	Total <u>2014</u>	Total <u>2013</u>
NET ASSETS, beginning of year Excess (deficiency) of revenue	\$ 381,876	\$ (14,654)	\$ 367,222	\$ 386,571
over expenses for the year, <i>page 5</i>	2,223	(1,629)	594	(19,349)
NET ASSETS, end of year	<u>\$ 384,099</u>	<u>\$ (16,283)</u>	<u>\$ 367,816</u>	<u>\$ 367,222</u>

The accompanying notes are an integral part of this Statement

STATEMENT OF CASH FLOWS

Years Ended March 31st

	<u>2014</u>	<u>2013</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Excess (deficiency) of revenue over expenses for the year (page 5)	\$ 594	\$ (19,349)
Net changes in working capital balances Accounts receivable Prepaid expenses Accounts payable and accrued liabilities Deferred revenue Funds held in trust	(8,238) (6,055) 9,998 12,826 4,096 $$$ 13,221	$(4,513) \\ (1,689) \\ 6,948 \\ (6,389) \\ \underline{16,932} \\ \$ (8,060)$
CASH FLOWS FROM FINANCING ACTIVITIES Long term debt	<u>\$ (2,223)</u>	<u>\$ (1,776)</u>
INCREASE (DECREASE) IN CASH, during the year	\$ 10,998	\$ (9,836)
CASH, beginning of year	63,143	72,979
CASH, end of year	<u>\$ 74,141</u>	<u>\$ 63,143</u>

The accompanying notes are an integral part of this Statement

NOTES TO FINANCIAL STATEMENTS

March 31, 2014 and 2013

1. PURPOSE OF ORGANIZATION

The Elizabeth Fry Society of Manitoba Inc. is a registered charitable entity organized to operate a community based agency and was incorporated without share capital under the laws of the Province of Manitoba. As a registered charity, the organization is exempt from corporate income tax under Section 149 of the Income Tax Act.

The society is operated with a view to empower, provide support, advocacy and guidance to women who are involved in the legal system.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies.

Fund Accounting:

The *Unrestricted Net Assets* reports the revenues and expenses related to program delivery and administrative activities.

The *Net Assets Invested in Capital Assets* reports the asset and liabilities related to the organization's capital assets.

Revenue Recognition:

All revenue is recognized in the year it is received or receivable if the amount can be reasonably estimated and collection is reasonably assured.

Amortization:

The society does not record amortization on its capital assets.

Contributed Services:

Volunteers contribute time to assist the society in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Accounts Receivable:

Accounts receivable are net of allowance for doubtful accounts.

2. SIGNIFICANT ACCOUNTING POLICIES, continued

Use of Estimates in the Preparation of Financial Statements:

Preparation of financial statements in conformity with Canadian accounting standards for notfor-profit organizations require management to make estimates and assumptions about future events that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ significantly from those estimates.

Financial Instruments:

It is management's opinion that the Society is not exposed to significant credit, currency, interest, liquidity, market or other price risk.

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society is exposed to less than significant credit risk.

Currency risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate due to changes in foreign currency rates. The Society is not exposed to currency risk as all transactions occur in Canadian currency.

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate due to changes in market interest rates. The Society is exposed to less than significant interest rate risk.

Liquidity risk is the risk that the Society will encounter difficulty in meeting obligations associated with financial liabilities. The Society has maintained positive working capital that minimizes its exposure to liquidity risk.

Market risk and other price risk are the risks that the fair value of future cash flows of a financial instrument will fluctuate due to changes in market prices. The Society is not exposed to market risk as it has no material assets exposed to market fluctuations.

Management believes these risks are manageable and do not represent a threat to the Society's ability to continue as a going concern.

3. BANK INDEBTEDNESS

The society has a line of credit agreement in an amount up to \$25,000 bearing interest at 6.50%. The line of credit is due on demand and is secured by a general security agreement covering all assets of the organization. Line of credit being utilized at March 31^{st} is \$ nil (2013 - \$ nil).

4. DEFERRED REVENUE

Deferred revenue relates to grants received and not utilized in full as of the year end date and consist of the following:

	<u>2014</u>	<u>2013</u>
Winnipeg Regional Health Authority	\$ 1,824	\$ 1,824
The Canadian Association of Elizabeth Fry Societies	1,170	1,000
Home Depot	1,887	3,000
Province of Manitoba	10,000	-
Winnipeg Foundation	 3,769	 -
	\$ 18,650	\$ 5,824

5. FUND HELD IN TRUST

6.

The funds held in trust are for the operations of the Prairie Advocacy Regional Program – The Canadian Association of Elizabeth Fry Societies. They are dispersed as required to each region upon approval by the board. The regions involved are Calgary, Edmonton, Manitoba and Saskatchewan.

	<u>2014</u>	<u>2013</u>
The Canadian Association of Elizabeth Fry Societies	<u>\$ 73,490</u>	<u>\$ 69,394</u>
LONG TERM DEBT		
	<u>2014</u>	<u>2013</u>
Mortgage payable to North Winnipeg Credit Union, bearing interest at 5.29% and is repayable in monthly payments of \$278 principal and interest, secured by land and building (first charge).	\$ 32,608	\$ 34,831
Less: current portion	<u>2,319</u> <u>\$ 30,289</u>	<u>2,223</u> <u>\$ 32,608</u>

Principal payments over the next two years are as follows:

2015	\$ 2,319
2016	\$ 2,199

7. COMMITMENTS

The Elizabeth Fry Society of Manitoba Inc. is committed under a lease for a photocopier which extends into the 2019 fiscal year end. The estimated lease payments in each of the next five years are as follows:

2015\$ 1,8052016\$ 1,8052017\$ 1,8052018\$ 1,8052019\$ 752

8. ECONOMIC DEPENDENCE

The society is economically dependent on the United Way of Winnipeg and the Province of Manitoba to fund operations through grants.