

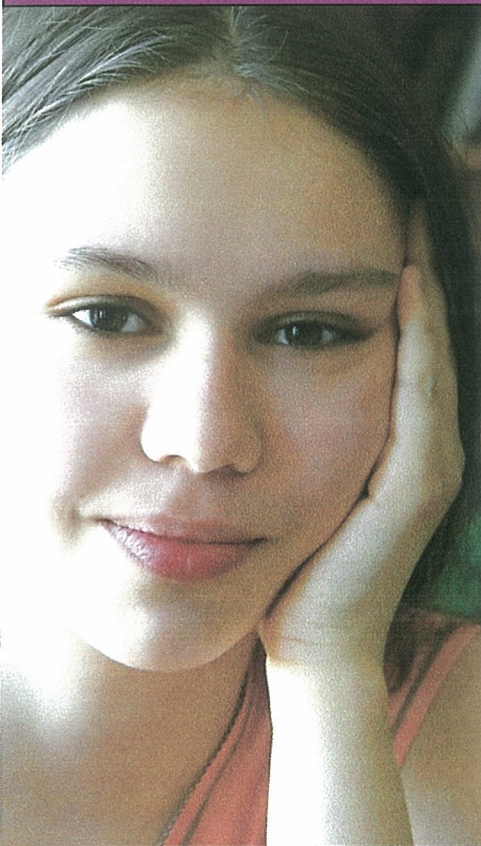
# Elizabeth Fry Society of Manitoba Inc.

## Annual Report 2009/2010

*“An eye-for-an-eye approach....leads only to the blindness of all.”*

*~ Mahatma Gandhi*

Working With Women,  
For Women



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## The Elizabeth Fry Society of Manitoba Inc



A United Way  
Agency Partner

### 2009/2010 Annual General Meeting October 21, 2010 5:30 – 6:30 pm

#### Agenda

1. Welcome
2. Call to Order
3. Prayer
4. Staff, Board and Volunteer Introductions
5. Approval of AGM Minutes February 11, 2010 (2008/2009 Fiscal Year) Page 15
6. Nominations Committee Report Page 17
7. Recognition of Service to past Board members  
(re: Stacey Soldier, Joy Thompson, Louisa Catherine (Chickadee) Richard and Isabell Day)
8. Executive Committee Report Page 18
9. Executive Director's Report Page 20
10. Treasurer's Report Page 21
  - Financial Statements April 1, 2009 - March 31, 2010-10-20 Page 24
  - Appointment of Auditors 2009/2010

11. Reports from Strategic Plan Sub-Committees:
  - Housing
  - Revenue
  - Equity and Respect
  - Governance
  - Communications and Media Relations
13. Strategic Plan Priorities - moving ahead
14. New Business
15. Concluding Remarks and Adjournment



## Elizabeth Fry Society of Manitoba Inc

*“When Thee builds a prison, Thee  
had better build with the thought  
ever in Thy mind that Thee and Thy  
children may occupy the cell.”  
~ Elizabeth Fry, 1780-1845*

### **EFSM Mission**

To empower, provide support, advocacy and guidance to women who are involved in the legal system

### **Canadian Association of Elizabeth Fry Societies Mission**

CAEFS is an association of self-governing, community-based Elizabeth Fry Societies that work with and for women and girls in the justice system, particularly those who are, or may be, criminalized. Together, Elizabeth Fry Societies develop and advocate the beliefs, principles and positions that guide CAEFS. The association exists to ensure substantive equality in the delivery and development of services and programs through public education, research, legislative and administrative reform, regionally, nationally and internationally.

### **Enhancing the Self-Worth of Women in the Criminal Legal System**

The Elizabeth Fry Society of Manitoba Inc was established as an independent non-profit organization in 1983 to address the unique needs of women in the provincial and federal justice system.

We provide advocacy, access to resources and support to families of women who are in conflict with the law. Some of the issues our clientele struggle to overcome are addiction, poverty, mental health issues, marginalization, racism, long-term effects of residential schools and other forms of discrimination.

## Some of the programs and resources we offer include:

**Bail Verification and Supervision Program** – provides community supervision and support to women who are charged with offences. The Bail program serves the principles upon which our democratic system of justice is based: the presumption of innocence and the fair and equitable treatment of all people regardless of social or economic background.

**Women for Change** – created in response to the Manitoba Government's Zero Tolerance policy as a mean of dealing with rise in numbers of women charged and convicted of domestic violence. The program deals with women as abusers. Women are given the tools and knowledge to cope with their anger in a positive non-violent manner. It's a 10 week program running 3 times a year fall, winter and spring. The program looks at: the cycle of violence, safety plans, anger management techniques, human emotion, socialization of men and women and the impact of violence on children.

**STOPlifting** – for women who have or had committed shoplifting, fraud and other breach of trust offences in Winnipeg. The project works to reduce the risk of recidivism and promote a healthier lifestyle through individual and group support programming and community accountability. To ensure women and girls learn and practice new methods of dealing with their shoplifting, fraud and breach of trust offences in a safe and non-judgmental environment.

**Transitional Housing** – offering a supportive living arrangement for four to six women by bridging the gap between homelessness and independent living. EFSM will offer women a chance for successful reintegration, an opportunity to work on education, employment literacy, health and other identified objectives, as well as access to services. The above are done in an environment that nurtures the women's individuality and potential for success.

**Reading Stories Project** - The purpose of the project is to give women an opportunity to connect with their children through reading fictional stories using their voice. These readings are recorded and a copy of the recording and fictional story book is sent to the mother's child.

**Clothing Depot** – 'Release packages' to women who have recently been released from the Winnipeg Remand Centre, provincial and/or federal institutions. Often, women who are incarcerated at The Winnipeg Remand Centre or Portage Correctional Centre have only the clothing they were wearing at the time of arrest. If there has been a change of season, the



women will have inappropriate seasonally based clothing (re: summer clothing in winter); and to assist women with very practical needs when they are released from The Winnipeg Remand Centre, provincial and/or federal institutions. These practical needs are providing some clothing, some hygiene products (if available) and a few household items on an ad-hoc basis.

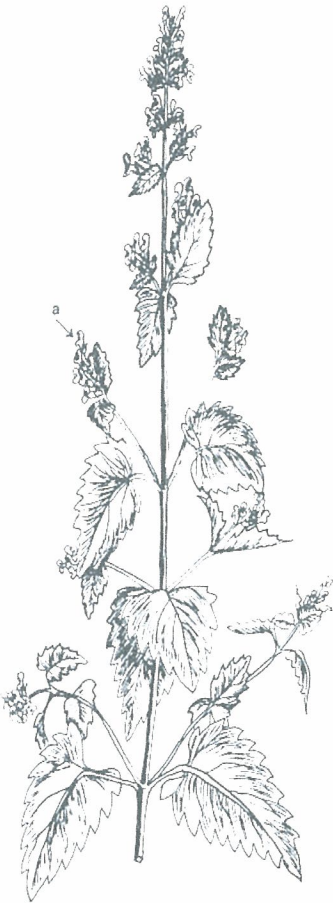
**The Women's' Books for Prisoners Project** – The books are donated from the community and university students. The books are vetted for the following exclusion criterion: no hard cover books, true crime stories, and no positive stories of gang and criminal involvement. These books are then distributed to Portage Correctional Centre, the Winnipeg Remand Centre, The Pas Correctional Centre and the Manitoba Youth Centre.

### **EFSM...**

Specifically focuses on women who are at risk at becoming, or have been involved with the legal system. We also serve women interested in returning to Manitoba or relocating to the province of Manitoba upon their release.

### **According to the Canadian Association of Elizabeth Fry Societies:**

*We aim to increase the availability of community-based, publicly funded, social service, health and educational resources available for marginalized, victimized, criminalized and imprisoned women.*



## **Program Highlights**

### **Community Outreach/ Clothing Depot Coordinator – Heather Bristow**

My position is recruiting and coordinating volunteers, and assisting women who are reintegrating into the community from the criminal justice system, or have dealt with their charges and are in the community access resources and peer support to help provide a healthy and positive transition with finding resources such as food banks, shelters, education and employment supports, parenting and addiction programs, etc, and access to “Elizabeth’s Essentials” (Clothing and Household Items Depot).

#### **Services for Women who are Incarcerated**

- Prepare and send packages of clothing to women incarcerated at the Winnipeg Remand Centre (WRC), Portage Correctional Centre (PCC), Okimaw Ochi Healing Lodge (OOHL), Edmonton Institute for Women (EIFW), and to women in PsychHealth Centre PX3 Forensic Psychiatry Unit (PX3) at The Health Sciences Centre.
- Support and access resources for women who are incarcerated at WRC, PCC, The Pas Correctional Centre (TPCC), OOHL, EIFW, Regional Psychiatric Centre (RPC), and to women in PX3 and Selkirk Mental Health Centre (SMHC).
- Literacy supports are offered weekly to the women in the WRC, both a group program and one on one tutoring. Math and spelling worksheets are mailed out to women in PCC by request on an ongoing basis. In partnership with Winnipeg Anarchist Black Cross (ABC), Recording Stories Project-“Tell me a Story” is offered weekly in WRC and PX3. This Project gives women an opportunity to connect with their children through fictional stories using their voice. The Women’s Books for Prisoners Project is offered on an ongoing basis to women in all correctional centres across Manitoba and PX3.
- A STOPlifting Support Group commenced February 2010 in WRC. It is an open group where women focus on a different theme related to shoplifting. The STOPlifting Program Support Group also offers a continuum of support for women who would like to register for the STOPlifting Program at EFSM upon release.

#### **Services for Women in the Community**

- One on one support for women in need, and who are in conflict with the law.
- Support and assist women with finding resources and programs, such as food banks, shelters, education and employment supports, parenting and addictions supports, etc.
- Access to “Elizabeth’s Essentials” (Clothing and Household Items Depot).
- Access to hygiene products and condoms.



- EFSM in partnership with St. John’s Public Library developed a women’s community literacy program.
- EFSM is a Fine Option/Community Service Order Program Work Centre participating organization.

Networking with partner and neighbouring organizations, committees and groups, and Manitoba Justice is a focus, as well as canvassing for donations. New mediums and potential new donors are frequented. Promotional material is often distributed to partner and neighbouring agencies, which allows for many women to request and access services.

**Volunteer Program....where would we be without you?**

- Volunteers help organize and maintain “Elizabeth’s Essentials”, sort through donations and assist in selecting clothing for the women, and help prepare Care Packages for the holidays, such as Christmas and Mother’s Day, and Release Packages to women coming out of incarceration.
- Volunteers facilitate a weekly Literacy Program and offer individual tutoring with women in WRC. Group work consists of writing and art expression, and numeracy. “Tell me a Story” is also offered weekly in WRC by volunteers.
- Volunteers assist in facilitating a STOPlifting Support Group weekly in WRC.

The volunteer program has grown. Several women expressed an interest in volunteering with EFSM in all program capacities such as, co-facilitating community-based programs and the Literacy Program, office support; in the Community Outreach Program, the Provincial Reintegration Coordinator and Bail Supervision and Verification Program.

Megwetch  
Thank- you

To all our dedicated volunteers,  
To our community partners and agencies,  
For all the donations of clothing and household items,  
To all who have contributed to our success.

- |             |             |
|-------------|-------------|
| - Anitha    | - Erin      |
| - Barbara   | - Freda     |
| - Bev       | - Glenda    |
| - Caleigh   | - Gloria    |
| - Carly     | - Jackelynn |
| - Cindy     | - Jenna     |
| - Christina | - Jennifer  |
| - Cynthia   | - Jesse     |
| - Dorota    | - Jo        |

- Kathleen
- Larissa
- Laura
- Lisa B.
- Lisa D.
- Lisa P.
- Mandi
- Mary C.
- Mary H.
- Maureen
- Meghan
- Mylene
- Monica
- Primrose
- Ranee
- Rebecca
- Shirley
- Susan
- Tara
- Val
- Veronica

- Alia St.Vital Shopping Centre
- Assiniboine Credit Union (200 Main St)
- C.D. Plus
- Delta Hotel
- FACT
- Folklorama
- Goodwill Industries-The Goodwill Store (70 Princess St.)
- Great West Life
- Ikwe Widdjiitiwin
- Janice KupsKay (Mary Kay Cosmetics)
- Lynn Kammerlock (Avon)
- Manitoba Government Employees' All Charities Campaign
- MLCC
- Mount Carmel Clinic - Sage House
- Opportunities For Independence, Inc
- Oyate Tip Cumini Yape
- Princess Auto (475 Panet Rd.)
- RBC Royal Bank (1399 McPhillips)
- Reitman's Unicity Shopping Centre
- Reitman's St. Vital Centre
- Ricki's Kildonan Place Shopping Centre
- Rona Home & garden (1636 Kenaston Blvd)
- Safeway 594 Mountain
- Sexuality Education Resource Centre (SERC)
- Share Christmas
- St. Andrews Church
- Selkirk MCC Thrift Furniture Shop
- Shoppers Drug Mart Tuxedo Park Shopping Centre
- Smart Set Polo Park Shopping Centre
- Smart Set Portage Place
- Smart Set St. Vital Shopping Centre

- Thyme Maternity Polo Park
- Thyme Maternity St.Vital Centre
- Wal-Mart McPhillips & Court
- Wedding Bells
- Winnipeg Harley Davidson
- Winnipeg Royal Winnipeg Ballet
- Winnipeg Symphony Orchestra

### **Partnering Organizations and Network Committees**

- |   |   |
|---|---|
| - Ka Ni Kanichihk   | - North End Community Helpers Network                                     |
| - Restorative Justice Committee   | - Sexually Exploited Youth Coalition                                      |
| - Winnipeg Outreach Network   | - Connecting Communities Coalition  |
| - Manitoba Harm Reduction Network   | - NEV! (North End Votes Committee)  |
| - EIA Advocacy Network  | - Villa Rosa Inc  |
| - SEED Winnipeg   | - John Howard Society   |
| - Winnipeg Harvest  | - Oyate Tipi Cumini Yape  |
| - Urban Circle Training Centre  | - University of Manitoba Department of Sociology                          |
| - Native Women's Transition Centre  | - University of Manitoba Faculty of Social Work                           |
| - North End Women's Centre  | - Aboriginal Health and Wellness Centre                                   |
| - Aboriginal Visioning for the North End                                  | - Centre for Aboriginal Human Resource Development Inc                    |
| - Winnipeg Anarchist Black Cross  | - Canadian Association of Elizabeth Fry Societies Prairie Region Advocate |
| - Centre for Aboriginal Human Resource Development Inc                    | - Osborne House   |
| - Canadian Association of Elizabeth Fry Societies Prairie Region Advocate | - Mamawi Biiden Network   |
| - Osborne House   | - Community Financial Services Centre                                     |
| - Mamawi Biiden Network   |   |

### **Provincial Reintegration Report – Marcie Tavares**

The role of the Provincial Reintegration Coordinator is to provide in-person support, pre-release and follow- up services. I also provide advocacy to remanded and sentenced women incarcerated at the Winnipeg Remand Centre and Portage Correctional Centre. Women are able to contact me through the toll free 1-800 telephone line for these services.

Women returning to the community from incarceration have priority with assistance and support services. Empowering the women through our services helps them begin their healing journey. However, incarcerated women can also access these services.

**Winnipeg Remand Centre:** I attend the WRC on a weekly basis. The women are divided into two units (A, B); I spend an hour at each. During this time we do activities on self esteem, cultural history, release planning and I assist them with completing application forms for housing and treatment. This gives me the opportunity to discuss the services of EFSM with the women.

**Portage Correctional Centre:** I also attend PCC twice monthly. I am able to meet the women and work together with their pre release plans. This gives an opportunity for the women to become comfortable with me before they are released and have the option of working with me after their release. I assist the women with making their initial contact with EIA, accessing the EFSM clothing depot, and advocate for visits with their children and contacting other community agencies. Most importantly, I attempt to assist women with becoming connected with positive social networks and help them develop positive personal resources. I advocate on their behalf with probation officers, lawyers and the Crown.

### **Community Women:**

As women are released from the provincial institutions, I continue to work with them in the community such as picking the women up from the bus depot after being released from the Portage Correctional Centre, arranging EIA appointments and Winnipeg Harvest appointments. I also provide transportation to and from probation appointments, court, and other programs in the community. I work with the women and their CFS workers and other social service agencies to help them with their re-integration into the community.

### **Transitional Housing**

EFSM has two, two bedroom units on the second floor of our office. These provide women who are released from provincial and federal institutions with transitional housing. The purpose of these units is to offer safe, temporary emergency housing, as well as to connect women with support services, resources and assist in recovery and reintegration.

The tenants can reside in transitional housing for a period of up to six months. Throughout this time, we work with the women to find permanent, safe and secure housing. We also provide community and incarcerated women with low-income housing applications with other housing organizations, and advocate for safe housing on their behalf.

While living in our units, the women have a chance to participate in programs that we provide onsite such as:

- Ladies AA group
- Beading Classes
- Women for Change (Anger Management)
- Life skills training

The women who stay in the transitional housing units have the opportunity to receive individualized support to help each of them deal with her particular issues. We encourage each woman to develop the skills to live a safe, healthy life for herself and her families.

Finding housing continues to be a challenge because of the shortage of safe housing and the long waiting list for low income housing.

- When visiting the Portage Correctional Centre and the Winnipeg Remand Centre, we speak to women about their housing needs upon release. This is an excellent opportunity

for the women to become familiar with the EFSM staff. The relationships we develop with them assists us with learning more about each woman's particular situation and assessing her needs upon release to our housing units or into the community.

**Bail Verification and Supervision Program – Len Duchon, Jo-Anne Pelletier, Kevin Johnson and Diane Sowanash**

The Elizabeth Fry Society of Manitoba Inc. initiated a Bail Verification and Supervision Program to provide community supervision and support to women who are charged with criminal offences. This program officially became operational in June, 2009. The goals of the program are multi-faceted and include; reducing the number of women in remand detention, educating them on their legal rights and obligations, promoting a healthier lifestyle, and connecting women to the appropriate community resources. Such resources include, but are not necessarily limited to, employment and income assistance, education, legal aid, housing, debt counselling, substance abuse treatment programs, and personal growth and development counselling.

The specific functions of the Bail Supervision Program include personal interviews with the women while they are in remand custody in order to facilitate a viable release plan. This often includes the verification of an identified surety because many women do not have the personal finances to meet this type of financial obligation. When a Bail Verification and Supervision Court Report is to be completed, the Bail Verification and Supervision Workers include personal or phone contact with collaterals in the community such as family members, friends, or workers/counsellors from a community agency who have some personal knowledge of the women. The type of information gathered reflects the current pending offences, criminal history, family background, education/employment history, as well as potential impediments to success such as alcohol/drug related issues. All of this information is compiled in the above noted written document and is distributed only to the Presiding Judge at the Bail Hearing, the women's defence counsel, and the attending crown attorney. These Bail Verification and Supervision Reports also contain a release plan with specific conditions related to residence, treatment programs that must be attended, no contact orders that may be applicable, and any other condition that may be deemed necessary to assist the women in successfully completing their Order of Recognizance. Each Bail Hearing is attended by the assigned Bail staff if available (or alternate staff) in order to provide a supportive resource, but also in case the court requires clarification or other specific information that may not be contained in the court document.

Once released to the community, the women report regularly in person at which time their compliance with the release conditions is verified and they are counselled with respect to any urgent specific issues that they may present and to which the assigned Bail Worker is able to respond. Curfew checks are done in person and on a random schedule. In several instances to date, the curfews have been of an "Absolute" nature which restricts the women's movements outside the home unless they are in the company of Elizabeth Fry staff or a designated volunteer. This has impacted greatly on the time required of staff to provide such escorts and frequently

these have occurred without much prior notice. During both office and phone contacts the release plan is addressed, referrals are made to the appropriate community resource as necessary, and definite appointment dates are set when possible. In the majority of cases the women are accompanied to these appointments; both as a supportive function and to clarify any information that the collateral agency may require. In instances where women have been in violation of Recognizance conditions, the Winnipeg Police Service has been contacted as per program protocol dependent on whether the women's whereabouts is known or unknown. If the woman's current location is known the arrest can be practically immediate, but if unknown a Warrant is issued.

The Bail Verification and Supervision Program has been operational for 15 months. This has been a very busy period at EFSM and has also been subject to a personnel change. Specifically, Kevin Johnson resigned employment in September, 2010 in order to continue his education. Diane Sowanash has recently been hired to fill this vacancy and brings a wealth of experience to the position including several years as a community worker and Probation Officer in Eastman Region. Welcome aboard, Diane!!

The following data reflects our women's status in the Bail Program for the period from June 1, 2009 to September 30, 2010 and speaks to the success of the program:

- Referrals to Bail Program.....220
- Number of Bail Reports completed.....79
- Number of women supervised by the Bail Program (granted Bail).....46
- Number of women denied Bail .....16
- Successful completions of Bail Program.....12

That 46 women have been released on Recognizance to our Bail Program to date is a significant number and is further enhanced by the fact that several were pending court on extremely serious offences. The implication is that there is judicial confidence in the program and this is further verified by the positive verbal comments issued by Judges in the presence of our Bail Workers. That 16 women have been denied Bail in spite of EFSM's willingness to accept them into the program is not viewed as a negative reflection of the program, as all of the Presiding Judges involved in these particular cases had noted, these women did not meet the criteria that the court must utilize to determine eligibility for Judicial Interim Release. Specifically, these criteria include ensuring the appearance of the person at court, the potential risk to the public, and maintaining public confidence in the administration of justice.

To date there has been a significantly high number of referrals to resources dealing with emotional or addictive issues. This speaks to the predominant initial needs of the women in the program and is reflected in the referrals to substance abuse programs and counselling resources, as well as to EFSM's internal programs such as Women for Change, STOPlifting, and Alcoholics Anonymous. In addition, the high number of women referred to social assistance and housing resources has fostered the beginnings of independent living.

### **Court Support Volunteer Coordinator – Meghan Menzies**

This year with Elizabeth Fry Society of Manitoba Inc. Court Support has been extremely successful!

We've had approximately 25 different volunteers who have provided much needed support and [non legal] information to women in the legal system. This support took place either during regular volunteer shifts at the court house or during one-on-one court support appointments. The court process can be very frightening, confusing and isolating. Without the assistance of our volunteers many woman would have to endure the entire court system without any support or encouragement.

Furthermore, our volunteers have produced and presented workshops to the women at EFSM on multiple occasions. The pardon workshop has been presented on two occasions over the course of this year and three more workshops are currently in the process of being completed. These workshops will be focused on Child and Family Services, Protection orders, and Legal Systems 101. We hope to complete and present each of these workshops within the upcoming year.

More volunteers continue to sign up and we are constantly receiving new requests for support. We hope this year will provide just as much support as it has in previous years and will continue to be a resource for women in the legal system.



## The Elizabeth Fry Society of Manitoba Inc.



### Elizabeth Fry Society of Manitoba Annual General Meeting February 11, 2010

Attended: Board-Stacey Soldier, Joy Thompson, Brenda Fontaine, Chickadee Richard, Isabell Day, Maryann Flett, Naseem Seissan, Cheryl Stapleton, Dan Furlan. Staff-Tracy Booth, Shawn-Marie Tole, Heather Bristow, Tina Chartrand.

1. Stacey Soldier called the meeting to order at 5:23 p.m.
2. Prayer
3. Staff, Board, & Volunteer introductions
4. Nominations Committee Report  
Report recommending the new slate of Board Members; Stacey Soldier (President), Joy Thompson (Vice-President), Cheryl Stapleton (Treasurer), Dan Furlan (Secretary), Louise Catherine Richard (Director), Isabell Day (Director), Brenda Fontaine (Director), Maryann Flett (Director), and Naseem Seissan (Director), was presented by Isabell Day (as listed on page 7 of the 2008/2009 Annual Report), who moved its acceptance. Seconded by Chickadee Richard. Passed.
5. Recognition of Service was expressed for the individuals who had served on the Board and who have resigned since the December 18, 2009 AGM for 2007-2008; Wendy Martin-White, Denise Pelland, Shannon Sampert and Karen Wastasecoot (as listed on page 7 of the 2008/2009 Annual Report) .
6. Approval of agenda amendments regarding sequence of agenda items  
  
Moved by Joy Thompson, Seconded by Isabell Day. Passed.  
and
  - a) Previously agreed to amendment of By-Law 6-g) to remove the requirement that, “no more than 50% of Board members should be incoming.” Moved by Cheryl Stapleton, Seconded by Stacey Soldier. Passed



- b) Acceptance of the new Mission Statement. While previously approved, it was felt that appropriate the AGM would be appropriate.  
Moved by Joy Thompson, Seconded by Isabell Day. Passed
7. Approval of minutes of previous Annual General Meeting of December 18,2008.  
Moved by Brenda Fontaine, Seconded by Cheryl Stapleton. Passed.
8. Presidents' Report-Stacey Soldier  
Stacey presented her report and made a number of comments, as she wished to recognize the efforts of staff for their great work. She also wanted to note the organizations' new Mission statement, the Strategic Planning and Board Succession initiatives, our new By-law opening up the organizations' options for Board membership, new staff joining the agency, the Bail Supervision Program for 2010 ), and moving forward in many ways.  
Motion to accept the Presidents' Report Moved by Joy Thompson, Seconded by Chickadee Richard. Passed
9. Executive Directors' Report-Tracy Booth  
Tracy presented her report and commented on the great staff work and contribution to support the Agency.  
Motion to accept the Executive Directors' Report Moved by Mary-Ann Flett, Seconded by Isabell Day.
10. Treasurers' Report  
Motion to accept the annual audit as part of the Treasurers' Report moved by Cheryl Stapleton, Seconded by Naseem. Passed
11. Motion to put the Audit Contract out to tender. Moved by Brenda Fontaine, Seconded by Isabell Day.  
Cheryl Thanked our current auditor for good services this year, and indicated the tendering was to maintain an objective process. They would certainly have an opportunity to bid on the contract this year. Passed.
12. Concluding Remarks & Adjournment  
Movement to adjourn the meeting. Moved by Joy Thompson, Seconded by Stacey Soldier, Passed

Meeting adjourned at 6:23 p.m.

**Elizabeth Fry Society of Manitoba Inc.  
Nominating Report  
2010/2011 Slate Board of Directors**

President

Vice-President

Secretary	Dan Furlan
Treasurer	Cheryl Stapleton
Director	Brenda Fontaine
Director	Ron Coles
Director	Maryann Flett
Director	Naseem Seissan
Director	Jennifer Doerksen
Director	Marlyn Bennet

**Ongoing Board Directors:**

Cheryl Stapleton  
Dan Furlan  
Brenda Fontaine  
Maryann Flett  
Naseem Seissan

**Incoming Board Directors:**

Ron Coles  
Jennifer Doerksen  
Marlyn Bennet

**Resigned Board Directors:**

Stacey Soldier  
Joy Thompson  
Louisa Catherine (Chickadee) Richard  
Isabell Day

## EXECUTIVE COMMITTEE REPORT

**Continuing renewal and development has been a key theme at the Elizabeth Fry Society of Manitoba this year, including,**

- Continued excellent service and contribution of our dedicated staff in their provision of unique and essential services to our clients,
- Board Development and training sessions in late winter 2010, to be renewed in early 2011,
- Development and approval of a new Strategic Plan, “To empower, provide support, advocacy and guidance to women who are involved in the legal system.”
- Initiation of five Strategic Plan Committees involving staff members and external volunteers as well,
- Strategic Plan Committees include Finance/Revenue, Housing, Governance, Communication & Media Relations, and Equity and Respect,
- Continued additions to our Board, as a number of existing Board members have had to step down for health and business reasons,
- Initiation of plans for an Advisory Council to provide additional input and support for the Agency. The Advisory Council
- Appointment of a new auditor, Ryan Marshall.

### NEW FACES

We are pleased to welcome **Jennifer Wiebe, Marlyn Bennett and Carla Dandreamatteo** as new Board members. Jennifer and Marlyn joined the Board in September, 2010 and Carla will be joining us shortly. We would also like to extend a welcome to new staff member, **Diane Sowanash** who joined us in the Bail Verification and Supervision Program in September 2010.

### THE FIVE E's of EFSM

#### ***EMPOWERMENT***

We have empathy for and honour the dignity and capacity of every woman to grow and change.

#### ***EQUITY***

We advocate for women's' rights as human rights.

#### ***ENLIGHTEN***

We will educate women, the community and ourselves on the criminalization of women.

#### ***ETHICAL***

We will be accountable to all stakeholders and the women we serve.

## ***EVOLVE***

We will promote systemic change for the betterment of women.

### **Conclusion**

As we expand our network of supporters and partners in the community, we look forward to accepting the challenge our community presents, as well as the great opportunities to make a difference. We see a welcome resurgence in the community that we wish to be a strong contributor to, both through the ongoing efforts of our dedicated staff, and the longer term strategic plan initiated by our Board.

***There are those who look at things the way they are, and ask why... I dream of things that never were, and ask why not?" Robert Francis Kennedy***

## **Executive Director's Report**

### **Tracy Booth**

This year has been a year of reflection as well as action for the Elizabeth Fry Society of Manitoba. The Board of Directors has been hard at work revitalizing systems and developing strategies in order to meet our mission statement. The by-laws have been reviewed to ensure best practices and a 2010 – 2015 strategic plan has been created. With this work comes renewed commitment and energy to improve conditions for women who are involved in the legal system.

Much of the year has focused on revitalizing existing partnership relationships and building new ones. Women in the criminal justice system have complex issues which often include criminal and family law, health, employment, education and parenting challenges. The stigma of being in conflict with the law creates many difficulties wherever they turn, whether in institutions or in the community. For Aboriginal women, this experience is further compounded through the intersecting oppressions of gender, class and race. We are developing partnerships and relationships with other organizations to provide services and support to women in the criminal justice system as they deal with these multiple and complex issues.

The current 'law and order' agenda is very concerning due to its inclusion of mandatory minimum sentencing and the application of longer sentences. This approach only serves to swell prison populations, tear families apart and strip away hope for a better life for many who could once see a way out of the criminal justice system.

We will continue to voice our concerns over ineffective approaches to crime prevention and community safety and radicalization of the criminal justice system. We will continue to remind everyone that women's issues are community issues. These future challenges require hard work and the celebration of women's strengths and perseverance as they strive to create better lives for themselves and their children and their communities.

We thank the ongoing and renewed support from our funders. They understand the need to support women who are involved in the legal system who face significant barriers to moving forward in their lives.

## **Treasurer's Report**

### **Cheryl Stapleton**

The financial health of the organization has improved greatly over the past year and the newly formed Finance Committee is looking forward to improving the financial picture even more. The agency is committed to working within the budgets that have been developed and to achieve financial balance for the 2011 year end. The Finance Committee has booked a "Bud Spud and Steak" fundraiser to be held on May 7, 2011 at the Canada Inn with Kim Pate as the guest speaker. Please mark this event in your calendar and come out and support the agency.

Again, we are grateful to the United Way of Winnipeg for continuing to provide us with vital core funding. We would also like to thank our program and project funders, Manitoba Justice (Provincial Reintegration and Bail Verification & Supervision Programs), the Jewish Foundation of Manitoba (STOPlifting Program), The Winnipeg Foundation (computer server upgrade and Literacy for Life Program), Winnipeg Public Library Board (Community Outreach Language and Literacy Grants), Winnipeg Regional Health Authority/Chronic Disease Prevention Initiative (Hip Hop Program), Government of Canada-Service Canada (Canada Summer Jobs Program), Canadian Association of Elizabeth Fry Societies, North End Community Renewal Corporation (EFSM mural repair) and Manitoba Arts Council (Sarasvati Productions) for their support during the past year.

### **Special Mention**

We wish to take this opportunity to thank those who made donations in memory of Grace Ivey and Kristen Reid. Our deepest condolences go out to their families and we are very grateful for their support of the Elizabeth Fry Society of Manitoba.

**Special Thanks and Acknowledgements  
Our Funders**

**United Way of Winnipeg**

**Government of Manitoba – Department of Justice**

**Canadian Association of Elizabeth Fry Societies**

**The Winnipeg Foundation**

**Government of Canada – Service Canada (Summer Students)**

**Jewish Foundation of Manitoba**

**Winnipeg Public Library Board**

**Winnipeg Regional Health Authority-Chronic Disease Prevention  
Initiative**

**Manitoba Arts Council**

**North End Community Renewal Corporation**





**THE ELIZABETH FRY SOCIETY OF MANITOBA INC.**

Financial Statements  
March 31, 2010



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**RYAN J. MARSHALL, CHARTERED ACCOUNTANT INC.**  
61 GLEN AVENUE ♦ WINNIPEG, MANITOBA ♦ R2M 1V4 ♦ (204) 291-2306

**THE ELIZABETH FRY SOCIETY OF MANITOBA INC.**

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RYAN J. MARSHALL, CHARTERED ACCOUNTANT INC.  
61 GLEN AVENUE ♦ WINNIPEG, MANITOBA ♦ R2M 1V4 ♦ (204) 291-2306

### **AUDITORS' REPORT**

To the Board of Directors of  
The Elizabeth Fry Society of Manitoba Inc.

I have audited the Statement of Financial Position of **THE ELIZABETH FRY SOCIETY OF MANITOBA INC.** as at March 31, 2010 and the Statements of Operations, Net Assets and Cash Flows for the year then ended. These financial statements are the responsibility of the society's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the society as at March 31, 2010 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

The prior year figures were reported on by another firm of public accountants.

**October 17, 2010**  
**Winnipeg, Manitoba**

---

Ryan J. Marshall, Chartered Accountant Inc.

**THE ELIZABETH FRY SOCIETY OF MANITOBA INC.**

**STATEMENT OF FINANCIAL POSITION**

**March 31, 2010**

	<u>2010</u>	<u>2009</u>
<b>A S S E T S</b>		
<b>CURRENT:</b>		
Cash	\$ -	\$ 14,443
Accounts receivable, <i>net of allowance</i>	55,564	37,236
Prepaid expenses	<u>6,711</u>	<u>1,634</u>
	<u>\$ 62,275</u>	<u>\$ 53,313</u>
<b>CAPITAL ASSETS</b>	<u>416,707</u>	<u>416,707</u>
	<u>\$ 478,982</u>	<u>\$ 470,020</u>

**L I A B I L I T I E S**

<b>CURRENT:</b>		
Bank indebtedness ( <i>note 3</i> )	\$ 22,855	\$ -
Accounts payable and accrued liabilities	42,139	26,565
Deferred revenue ( <i>note 4</i> )	5,757	8,000
Current portion of long term debt ( <i>note 5</i> )	<u>2,640</u>	<u>2,590</u>
	<u>\$ 73,391</u>	<u>\$ 37,155</u>
<b>LONG TERM DEBT</b> ( <i>note 5</i> )	<u>36,675</u>	<u>39,315</u>
	<u>\$ 110,066</u>	<u>\$ 76,470</u>

**N E T A S S E T S**

<b>UNRESTRICTED NET ASSETS</b> (page 5)	<u>\$ 368,916</u>	<u>\$ 393,550</u>
	<u>\$ 478,982</u>	<u>\$ 470,020</u>

APPROVED ON BEHALF OF THE BOARD:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

*The accompanying notes are an integral part of this Statement*

Ryan J. Marshall, Chartered Accountant Inc.

**THE ELIZABETH FRY SOCIETY OF MANITOBA INC.**

***STATEMENT OF OPERATIONS***

**Year Ended March 31, 2010**

	<u>2010</u>	<u>2009</u>
<b>REVENUE:</b>		
Grants		
United Way of Winnipeg (note 7)	\$ 142,800	\$ 140,000
Province of Manitoba (note 7)		
Justice	229,700	69,255
Neighbourhoods Alive	-	9,205
Government of Canada	9,376	122,940
Winnipeg Foundation	30,500	11,920
The Canadian Association of Elizabeth Fry Societies	7,456	8,218
Jewish Foundation of Manitoba	3,967	(612)
Other	2,176	-
Donations	1,127	11,511
Fundraising	1,737	6,145
Rental	11,968	9,435
Miscellaneous	<u>116</u>	<u>52</u>
	<u>\$ 440,923</u>	<u>\$ 388,069</u>
 <b>EXPENSES:</b>		
Administration - Travel	\$ 22,784	\$ 7,368
Administration - Office	50,545	24,604
Administration – Program delivery	19,816	36,540
Building – Repairs and maintenance	4,835	52,689
Building – Occupancy costs	24,259	15,998
Program delivery	19,656	17,194
Salary and benefits	<u>323,662</u>	<u>286,764</u>
	<u>\$ 465,557</u>	<u>\$ 441,157</u>
 <b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FOR THE YEAR</b>		
	<u>\$ (24,634)</u>	<u>\$ (53,088)</u>

*The accompanying notes are an integral part of this Statement*

Ryan J. Marshall, Chartered Accountant Inc.

**THE ELIZABETH FRY SOCIETY OF MANITOBA INC.**

*STATEMENT OF NET ASSETS*

**Year Ended March 31, 2010**

	<b>Net Assets Invested in Capital <u>Assets</u></b>	<b>Unrestricted Net <u>Assets</u></b>	<b>Total <u>2010</u></b>	<b>Total <u>2009</u></b>
NET ASSETS, beginning of year	\$ 374,802	\$ 18,748	\$ 393,550	\$ 446,638
Excess of revenue over expenses from operations, <i>page 4</i>	<u>2,639</u>	<u>(27,273)</u>	<u>(24,634)</u>	<u>(53,088)</u>
NET ASSETS, end of year	<u>\$ 377,441</u>	<u>\$ (8,525)</u>	<u>\$ 368,916</u>	<u>\$ 393,550</u>

*The accompanying notes are an integral part of this Statement*

Ryan J. Marshall, Chartered Accountant Inc.

**THE ELIZABETH FRY SOCIETY OF MANITOBA INC.**

**STATEMENT OF CASH FLOWS**

**Year Ended March 31, 2010**

	<u>2010</u>	<u>2009</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenue over expenses for the year (page 3)	\$ (24,634)	\$ (53,088)
<b>Net changes in working capital balances</b>		
Accounts receivable	(18,328)	70,476
Prepaid expenses	(5,077)	243
Accounts payable and accrued liabilities	15,574	5,046
Deferred revenue	<u>(2,243)</u>	<u>6,795</u>
	<u>\$ (34,708)</u>	<u>\$ 29,472</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Long term debt	<u>\$ (2,590)</u>	<u>\$ (2,425)</u>
<b>INCREASE (DECREASE) IN CASH, during the year</b>	\$ (37,298)	\$ 27,047
<b>CASH (BANK INDEBTEDNESS), beginning of year</b>	<u>14,443</u>	<u>(12,604)</u>
<b>CASH (BANK INDEBTEDNESS), end of year</b>	<u>\$ (22,855)</u>	<u>\$ 14,443</u>

*The accompanying notes are an integral part of this Statement*

Ryan J. Marshall, Chartered Accountant Inc.

# THE ELIZABETH FRY SOCIETY OF MANITOBA INC.

## NOTES TO FINANCIAL STATEMENTS

March 31, 2010

### 1. PURPOSE OF ORGANIZATION

The Elizabeth Fry Society of Manitoba Inc. is a registered charitable entity organized to operate a community based agency and was incorporated without share capital under the laws of the Province of Manitoba. As a registered charity, the organization is exempt from corporate income tax under Section 149 of the Income Tax Act.

The society is operated with a view to empower, provide support, advocacy and guidance to women who are involved in the legal system.

### 2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles and include the following significant accounting policies.

#### **Fund Accounting:**

The *Unrestricted Net Assets* reports the revenues and expenses related to program delivery and administrative activities.

The *Net Assets Invested in Capital Assets* reports the asset and liabilities related to the organization's capital assets.

#### **Revenue Recognition:**

All revenue is recognized in the year it is received or receivable if the amount can be reasonably estimated and collection is reasonably assured.

#### **Amortization:**

The society does not record amortization on its capital assets.

#### **Contributed Services:**

Volunteers contribute time to assist the society in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

cont'd...

Ryan J. Marshall, Chartered Accountant Inc.



## 2. SIGNIFICANT ACCOUNTING POLICIES, continued

### Capital Disclosures:

In managing capital, the society focuses on liquid resources available to fund ongoing operations. The society's objective is to have sufficient liquid resources available to fund current operations as well as future operations. The need for liquid resources is considered in the preparation of an annual budget and in the monitoring of cash flows and actual operating results compared to budget. As at March 31, 2010, the society has met its objective of having sufficient liquid resources to meet its current obligations.

### Financial Instruments:

The society's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities and long term debt. Unless otherwise noted, it is management's opinion that the association is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

### Foreign Currency Translation:

Monetary assets and liabilities denominated in foreign currencies are translated into Canadian dollars at rates of exchange in effect at the balance sheet date. Gains or losses are included in income for the year then ended. Non-monetary assets, liabilities and other items recorded in income arising from transactions denominated in foreign currencies are translated at rates of exchange in effect at the date of the transaction.

### Use of Estimates in the Preparation of Financial Statements:

Preparation of financial statements in conformity with Canadian accepted accounting principles require management to make estimates and assumptions about future events that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ significantly from those estimates.

### Accounts Receivable:

Accounts receivable are net of allowance for doubtful accounts.

## 3. BANK INDEBTEDNESS

The organization has a line of credit agreement in an amount up to \$25,000 bearing interest at 6.00%. The line of credit is due on demand and is secured by a general security agreement covering all assets of the organization. Line of credit being utilized at March 31<sup>st</sup> is \$22,460 (2009 - \$ nil).

#### 4. DEFERRED REVENUE

Deferred revenue relates to grants received and not utilized in full as of the year end date and consist of the following:

	<u>2010</u>	<u>2009</u>
Jewish Foundation of Manitoba	\$ 3,333	\$ 2,300
Province of Manitoba - Justice	1,824	-
Province of Manitoba - Justice	-	5,100
Winnipeg Foundation	<u>600</u>	<u>600</u>
	<u>\$ 5,757</u>	<u>\$ 8,000</u>

#### 5. LONG TERM DEBT

	<u>2010</u>	<u>2009</u>
Mortgage payable to North Winnipeg Credit Union, bearing interest at 6.69% and is repayable in monthly payments of \$440 principal and interest, secured by land and building (first charge).	\$ 39,315	\$ 41,905
Less: current portion	<u>2,640</u>	<u>2,590</u>
	<u>\$ 36,675</u>	<u>\$ 39,315</u>

Principal payments over the next five years are as follows:

2011	\$ 2,640
2012	\$ 2,780
2013	\$ 2,924
2014	\$ 3,103
2015	\$ 3,267

#### 6. COMMITMENTS

The Elizabeth Fry Society of Manitoba Inc. is committed under a lease for a photocopier which extends into the 2015 fiscal year end. The estimated lease payments in each of the next five years are as follows:

2011	\$ 1,449
2012	\$ 1,449
2013	\$ 1,449
2014	\$ 1,449
2015	\$ 1,207

Ryan J. Marshall, Chartered Accountant Inc.

**7. ECONOMIC DEPENDENCE**

The society is economically dependent on the United Way of Winnipeg and the Province of Manitoba to fund operations through grants.

**8. COMPARATIVE FIGURES**

Certain figures for the prior year have been restated to conform to the current year presentation.

