

The Elizabeth Fry Society of Manitoba Inc.



Annual Report

2011 - 2012



The Elizabeth Fry Society of Manitoba Inc.



Annual General Meeting 2011/2012 November 21, 2012 6:00 – 7:00 pm

Agenda

1. Welcome
2. Call to Order
3. Prayer
4. Staff, Board and Volunteer Introductions
5. Approval of AGM Minutes November 2, 2011 (2010/2011 Fiscal Year) Page 15
6. Board Slate 2012 -2013 Page 18
7. Recognition of Service to past Board members
(re: Cheryl Stapleton, Dan Furlan, Susan Mulligan)
8. President's Report Page 19
9. Executive Director's Report Page 20
10. Treasurer's Report Page 21
 - Financial Statements April 1, 2011 - March 31, 2012 Page 25
 - Appointment of Auditors 2012/2013
11. Agency Update & New Business
12. Concluding Remarks and Adjournment



The Elizabeth Fry Society of Manitoba Inc.

“When Thee builds a prison, Thee had better build with the thought ever in Thy mind that Thee and Thy children may occupy the cell.”

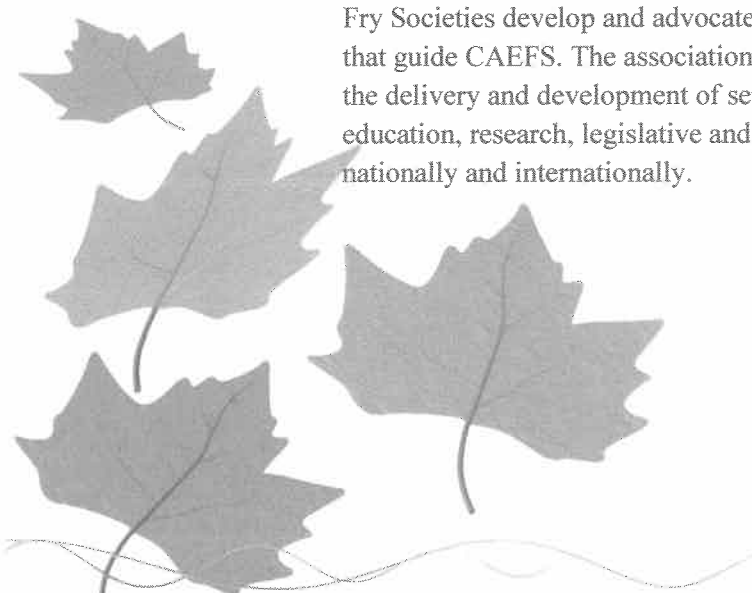
~ Elizabeth Fry, 1780-1845

EFSM Mission

To empower, provide support, advocacy and guidance to women who are involved in the legal system

Canadian Association of Elizabeth Fry Societies (CAEFS) Mission

CAEFS is an association of self-governing, community-based Elizabeth Fry Societies that work with and for women and girls in the justice system, particularly those who are, or may be, criminalized. Together, Elizabeth Fry Societies develop and advocate the beliefs, principles and positions that guide CAEFS. The association exists to ensure substantive equality in the delivery and development of services and programs through public education, research, legislative and administrative reform, regionally, nationally and internationally.



EFSM...

Specifically focuses on women who are or have been involved with the legal system. We also provide services to women interested in returning to Manitoba or relocating to the province of Manitoba upon their release. .

THE FIVE E's of EFSM

EMPOWERMENT

We have empathy for and honour the dignity and capacity of every woman to grow and change.

EQUITY

We advocate for women's' rights as human rights.

ENLIGHTEN

We will educate women, the community and ourselves on the criminalization of women.

ETHICAL

We will be accountable to all stakeholders and the women we serve.

EVOLVE

We will promote systemic change for the betterment of women.



According to the Canadian Association of Elizabeth Fry Societies:

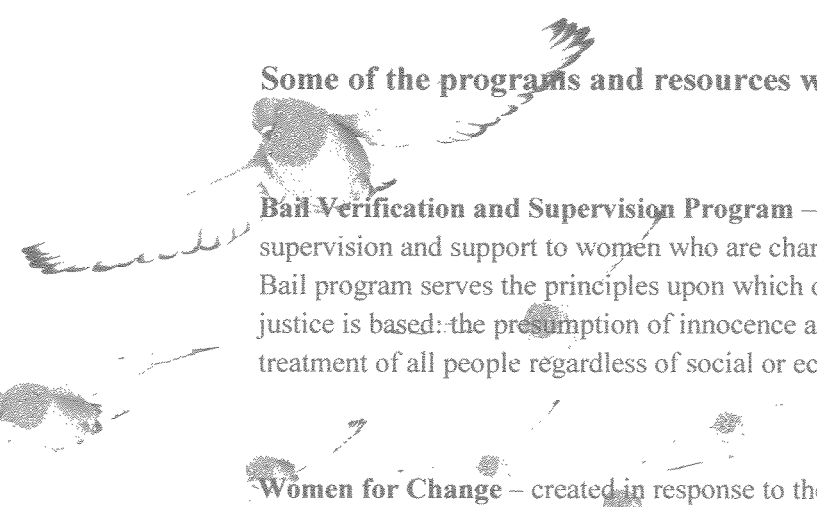
We aim to increase the availability of community-based, publicly funded, social service, health and educational resources available for marginalized, victimized, criminalized and imprisoned women.

Enhancing the Self-Worth of Women in the Criminal Legal System

The Elizabeth Fry Society of Manitoba Inc was established as an independent non-profit organization in 1983 to address the unique needs of women and female youth in the provincial and federal justice system.

We provide advocacy, access to resources and support to families of women who are in conflict with the law. Some of the issues our clientele struggle to overcome are addiction, poverty, mental health issues, marginalization, racism, long-term effects of residential schools and other forms of discrimination.

Some of the programs and resources we offer include:



Bail Verification and Supervision Program – provides community supervision and support to women who are charged with offences. The Bail program serves the principles upon which our democratic system of justice is based: the presumption of innocence and the fair and equitable treatment of all people regardless of social or economic background.

Women for Change – created in response to the Manitoba Government's Zero Tolerance policy as a mean of dealing with rise in numbers of women charged and convicted of domestic violence. The program deals with women as abusers. Women are given the tools and knowledge to cope with their anger in a positive non-violent manner. It's a 10 week program running 3 times a year fall, winter and spring. The program looks at: the cycle of violence, safety plans, anger management techniques, human emotion, socialization of men and women and the impact of violence on children.

STOPlifting – for women who have or had committed shoplifting, fraud and other breach of trust offences in Winnipeg. The project works to reduce the risk of recidivism and promote a healthier lifestyle through individual and group support programming and community accountability. To ensure women and girls learn and practice new methods of dealing

with their shoplifting, fraud and breach of trust offences in a safe and non-judgmental environment.

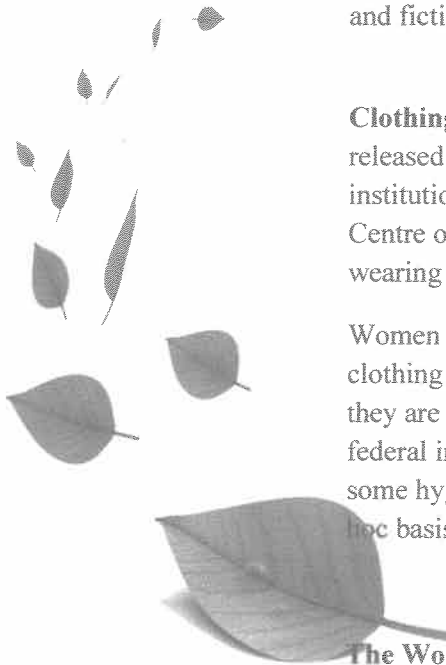
Transitional Housing – offering a supportive living arrangement for four to six women by bridging the gap between homelessness and independent living. EFSM will offer women a chance for successful reintegration, an opportunity to work on education, employment literacy, health and other identified objectives, as well as access to services. The above are done in an environment that nurtures the women’s individuality and potential for success.

Reading Stories Project - The purpose of the project is to give women an opportunity to connect with their children through reading fictional stories using their voice. These readings are recorded and a copy of the recording and fictional story book is sent to the mother’s child.

Clothing Depot – ‘Release packages’ to women who have recently been released from the Winnipeg Remand Centre, provincial and/or federal institutions. Often, women who are incarcerated at The Winnipeg Remand Centre or Portage Correctional Centre have only the clothing they were wearing at the time of arrest. If there has been a change of season, the

Women will have inappropriate seasonally based clothing (re: summer clothing in winter); and to assist women with very practical needs when they are released from The Winnipeg Remand Centre, provincial and/or federal institutions. These practical needs are providing some clothing, some hygiene products (if available) and a few household items on an ad-hoc basis.

The Women’s’ Books for Prisoners Project – The books are donated from the community and university students. The books are vetted for the following exclusion criterion: no hard cover books, true crime stories, and no positive stories of gang and criminal involvement. These books are then distributed to Portage Correctional Centre, the Winnipeg Remand Centre, The Pas Correctional Centre and the Manitoba Youth Centre.



PROGRAM HIGHLIGHTS

Community Outreach/Volunteer Coordinator – Kendra Monk/Danielle Sullivan

The Community Outreach/Volunteer Coordinator position provides incarcerated women with access to services and resources as well as to women who have dealt with their charges and are living in the community. We do this by providing resource information and peer support. This support is vital as it increases the likelihood of a healthy and positive transition back into the community. Some of the services include, but are not limited to, food bank appointments, shelter information, education and employment supports, parenting and addiction programs, etc, and access to “Elizabeth’s Essentials” (Clothing and Household Items Depot).

This position is also responsible for recruiting and organizing EFSM volunteers. Volunteers provide assistance both in and outside the organization. A variety of volunteer roles exist, for example: Elizabeth Essentials assistant, administration duties, general office cleaning, assistance with community events, co-facilitation of EFSM programming, and running a variety of programs in the Winnipeg Remand Centre.

Services for Women who are incarcerated

- Prepare and send packages of clothing to women incarcerated at the Winnipeg Remand Centre (WRC), Portage Correctional Centre (PCC), Women’s Correctional Centre (WCC), Okimaw Ochi Healing Lodge (OOHL), Edmonton Institute for Women (EIFW), and to women in PsychHealth Centre PX3 Forensic Psychiatry Unit (PX3) at The Health Sciences Centre.
- Support and access resources for women who are incarcerated at WRC, PCC, WCC, OOHL, EIFW, Regional Psychiatric Centre (RPC), and to women in PX3 and Selkirk Mental Health Centre (SMHC).
- A literacy development group and one-on-one GED tutoring are each offered once a week to the women in the WRC. Extra worksheets are delivered to the women who request to have extra material to work on throughout the week.
- In partnership with both the Winnipeg Foundation and Families & Communities Together (FACT), the Recording Stories Project -“Tell me a Story” is offered, as needed, in WRC. This Project gives women an opportunity to connect with their children through fictional stories using their voice.
- The Women’s Books for Prisoners Project is offered on an ongoing basis to women in all correctional centres across Manitoba and PX3.

- A weekly Anger Management group is offered in WRC. It is an open group where women focus on a different theme related to anger and related emotions. The Anger Management group in WRC also offers support and introduction for women who would like to register for the Anger Management at EFSM upon release.

Services for Women in the Community

- One on one support for women in need, and who are in conflict with the law.
- Support and assist women with finding resources and programs, such as food banks, shelters, education and employment supports, parenting and addictions supports, etc.
- Access to “Elizabeth’s Essentials” (Clothing and Household Items Depot).
- Access to hygiene products and condoms.
- EFSM is a Fine Option/Community Service Order Program Work Centre participating organization.

Networking with partner and neighbouring organizations, committees and groups, with Manitoba Justice as a focus, as well as canvassing for donations. New mediums and potential new donors are frequented. Promotional material is often distributed to partner and neighbouring agencies, which allows for many women to request and access services.

Volunteer Program....where would we be without you?

- Volunteers help organize and maintain “Elizabeth’s Essentials”, sort through donations and assist in selecting clothing for the women, and help prepare Care Packages for the holidays, such as Christmas and Mother’s Day, and Release Packages to women coming out of incarceration.
- Volunteers provide office support at EFSM, which include a variety of receptionist and cleaning duties.
- Volunteers assist in maintaining connection and relationships in the community by being involved in community events, such as National Aboriginal Day, Picnic in the Park, Lighting Up The Avenue, and so on.
- Volunteers facilitate a weekly literacy and GED programs in WRC. “Tell me a Story” is also offered weekly in WRC by volunteers.

- Volunteers have also worked with women at EFSM who were involved in the GED tutoring program in WRC and who are now in the community and would like to continue program involvement.
- Volunteers assist in facilitating Anger Management and STOPlifting groups at EFSM.

The volunteer program has grown. Several women expressed an interest in volunteering with EFSM in all program capacities such as co-facilitating community-based programs and literacy programs, office support; in the Community Outreach Program, the Provincial Reintegration Coordinator and Bail Supervision and Verification Program.

Megwetch

Thank-you

Provincial Reintegration Report

The role of the Provincial Reintegration Worker is to provide in-person support, pre-release and follow-up services. This position also provides advocacy to remanded and sentenced women incarcerated at the Winnipeg Remand Centre, Portage Correctional Centre and the new Women's Correctional Centre. Women are able to contact the Provincial Reintegration Worker through inmate/offender request forms as well as the toll free line for these services.

Women returning to the community from incarceration have priority with assistance and support services, however, incarcerated and community women can also access these services. Empowering the women through our services helps them begin their healing journey.

Winnipeg Remand Centre: EFSM attends the WRC on a weekly basis. The women are divided into three units A, B, and the Temporary Female Unit (TFU). During our weekly access, we do activities on self esteem, cultural history, release planning and assistance is provided with completing application forms for housing and treatment. This gives us an opportunity to familiarize ourselves with the women prior to their release and discuss additional services and resources.

Portage Correctional Centre: EFSM also attends PCC twice monthly. We are able to meet with the women and develop a pre-release work plan. This gives us an opportunity to develop relationships with the women so that they may become more comfortable with EFSM staff before they are released. I assist the women with making their initial contact with Employment

and Income Assistance (EIA), accessing the EFSM clothing depot, and advocate for visits with their children and contacting other community agencies. Most importantly, I attempt to assist women with becoming connected with positive social networks and help them develop positive personal resources. I advocate on their behalf with EIA, CFS, probation officers, lawyers, and the Crown.

Women's Correctional Centre: EFSM joined in the transition of the opening of the new Women's Correctional Centre (WCC) in Headingly, Manitoba who quickly reached its maximum capacity of which is now a 199 inmates. The Provincial Reintegration program began on February 28th 2012 meeting with 6 women and continuing every other Tuesday. This was soon realized to be in higher demand for the growing number of women being held at the institution meeting with more than 22 women by the next visit and on March 28th 2012 the decision was made to attend WCC on a weekly basis. Services continue to be in similarity to Portage Correctional Centre, which is now closed.

Community Women: As women are released from the provincial institutions, I continue to work with them in the community such as picking the women up from the bus depot after being released from the Portage Correctional Centre, arranging EIA appointments and Winnipeg Harvest appointments. I also provide transportation to and from probation appointments, court appearances, and other programs in the community. I work with the women and their CFS workers and other social service agencies to help them with their re-integration into the community.

Transitional Housing

EFSM has two, two bedroom units on the second floor of our office. These provide women who are released from provincial and federal institutions with transitional housing. The purpose of these units is to offer safe, temporary emergency housing, as well as to connect women with support services, resources and assist in recovery and reintegration.

The tenants can reside in transitional housing for a period of up to six months. Throughout this time, we work with the women to find permanent, safe and secure housing. We also provide community and incarcerated women with low-income housing applications with other housing organizations, and advocate for safe housing on their behalf.

While living in our units, the women have a chance to participate in programs on and off site such as:

- Women for Change (Anger Management) - STOPlifting Program
- Literacy Programs - Support with access to food

The women who stay in the transitional housing units have the opportunity to receive individualized support to help each of them deal with her particular issues. We encourage each woman to develop the skills to live a safe, healthy life for themselves and their families.

Finding housing continues to be a challenge because of the shortage of safe housing and the long waiting list for low income housing.

- When visiting the Portage Correctional Centre, the Women's Correctional Centre and the Winnipeg Remand Centre, we speak to women about their housing needs upon release. This is an excellent opportunity for the women to become familiar with staff and other programs. The relationships we develop with them assists us with learning more about each women's particular situation and assessing their needs upon release to our housing units and into the community.

Bail Verification and Supervision Program – Len Duchon, Jo-Anne Pelletier, Kevin Johnson

The Elizabeth Fry Society of Manitoba initiated a Bail Verification and Supervision Program to provide community supervision and support to women who are charged with criminal offences in June, 2009. The goals of the program are multi-faceted and include reducing the number of women in remand detention, educating them on their legal rights and obligations, promoting a healthier lifestyle, and connecting women to the appropriate community resources. Such resources include, but are not necessarily limited to, employment and income assistance, education, legal aid, housing, debt counseling, substance abuse treatment programs, as well as personal growth or development counseling.

The specific functions of the Bail Supervision Program include personal interviews with the women while they are in remand custody in order to facilitate a viable release plan. This often includes the verification of an identified surety because many women do not have the personal finances to meet this type of financial obligation. When a Bail Verification and Supervision Court Report is to be completed, the Bail Verification and Supervision Workers include personal or phone contact with collaterals in the community such as family members, friends, or workers/counselors from a community agency who have some personal knowledge of the women. The type of information gathered reflects the current pending offences, criminal history, family background, education/employment history, as well as potential impediments to success such as alcohol/drug related issues. All of this information is compiled in the above noted written document and is distributed only to the Presiding Judge at the Bail Hearing, the women's defense counsel, and the assigned crown attorney. These Bail Verification and Supervision Reports also

contain a release plan with specific conditions related to residence, treatment programs that must be attended, no contact orders that may be applicable, and any other condition that may be deemed necessary to assist the women in successfully completing their Order of Recognizance. Each Bail Hearing is attended by the assigned Bail staff if available (or alternate staff) in order to provide a supportive resource, but also in case the court requires clarification or other specific information that may not be contained in the court document. It should be noted at this time that the EFSM Bail Program is requesting access to the offender profiles currently available only to the Department of Justice. These profiles would provide valuable information in the preparation of the above mentioned court reports as well addressing the issue of safety for our Bail Workers when they are out daily in the community and/or conducting in-person curfew checks in the evening.

Once released to the community, the women are required to report regularly in person at which time their compliance with the release conditions is verified (as best as possible), and they are counseled with respect to any urgent specific issues that they may present and to which the assigned Bail Worker is able to respond. All Bail Orders have a curfew condition and all curfew checks are done in person on a random schedule. There have also been additional curfew checks by phone where necessary. In several instances to date, the curfews have been of an “Absolute” nature which restricts the women’s movements outside the home unless they are in the company of Elizabeth Fry staff or a designated volunteer, or for a specific designated purpose such as a medical emergency. This has impacted greatly on the time required of staff to provide such escorts and frequently these have had to occur without much prior notice. During both office and phone contacts the release plan is addressed, referrals are made to the appropriate community resource as necessary, and definite appointment dates are set when possible. In the majority of cases the women are accompanied to these appointments; both as a supportive function and to clarify any information that the collateral agency may require. In instances where women have been in violation of Recognizance conditions, the Winnipeg Police Service has been contacted as per program protocol dependent on whether the woman’s whereabouts is known or unknown. If the woman’s current location is known a phone call is made to the Winnipeg Police Service and the arrest can be practically immediate depending on the availability of a cruiser. But, if the whereabouts are unknown a Breach request is submitted in writing and a Warrant is issued.

The following data reflects our women’s’ status in the Bail Program for the period from April 1, 2011 to March 31, 2012 (cumulative totals are in parentheses) and speaks to the continuing value and success of the program:

Referrals to Bail Program	202 (605)
Number of Bail Reports completed	35 (152)
Number of women granted Bail	24 (81)

That another 24 women have been released on Recognizance to our Bail Program to date is a significant number and is further enhanced by the fact that several were pending court on extremely serious offences. The implication is that there is continued judicial confidence in the program and this is further verified by the positive verbal comments issued by Judges, crown attorneys, and defense counsel in the presence of our Bail Workers. The fact that 8 women have been denied Bail within the past year, in spite of EFSM's willingness to accept them into the program, is not viewed as a negative reflection of the program. As all of the Presiding Judges involved in these particular cases had noted, these women did not meet the criteria that the court must utilize to determine eligibility for Judicial Interim Release. Specifically, these criteria include ensuring the appearance of the person at court, the potential risk to the public, and maintaining public confidence in the administration of justice.

To date there continues to be a significantly high number of referrals to resources dealing with emotional or addictive issues. This speaks to the predominant initial needs of the women in the program and is reflected in the referrals to substance abuse programs and counseling resources, as well as to EFSM's internal programs such as Women for Change, STOPlifting, and Alcoholics Anonymous. In addition, the high number of women referred to social assistance and housing resources continues to foster the beginnings of independent living.

There has developed within the past year a significant number of referrals on women with pronounced mental health issues. It is presumed that the charges they are facing are too serious to allow them to qualify for the newly established Mental Health Court. Our program has already learned from experience that the appropriate mental health professionals/agencies need to be in place before a release to our program in order for the women to have a better chance for success. This includes an attending psychiatrist, a mental health worker, and an appropriate community placement that is both supportive and supervised. Unfortunately, this has not always occurred. However, our program is continuing the liaison with these resources towards this goal.

Court Support Volunteer Coordinator

The Elizabeth Fry Society of Manitoba Court Support had a busy year in 2011-2012.

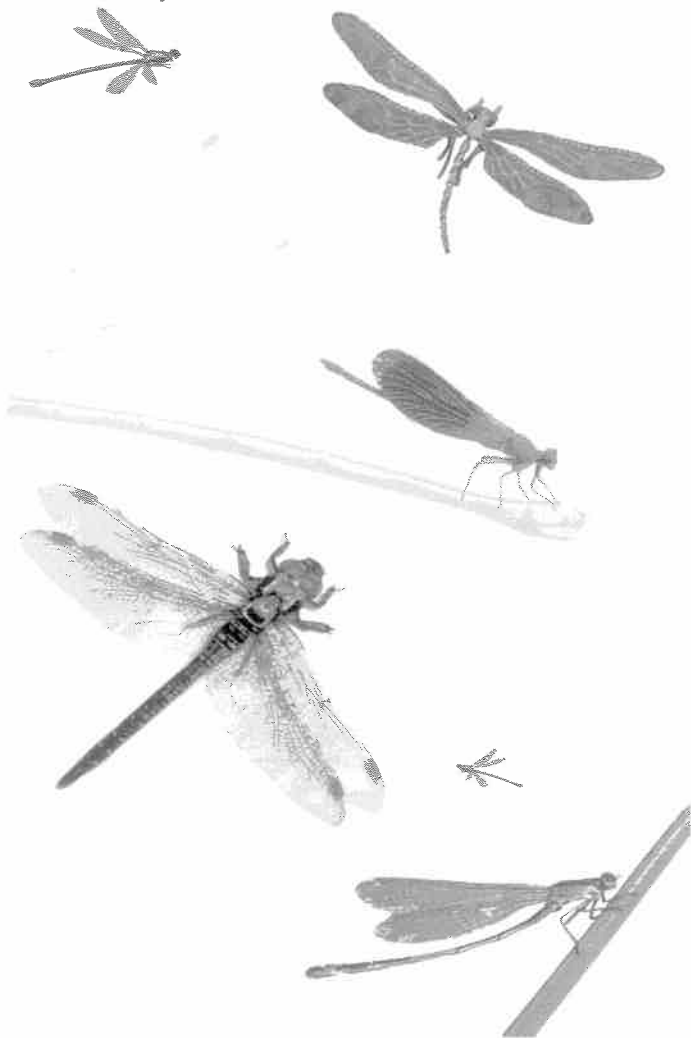
Several volunteers have provided much needed support and [non legal] information to women in the legal system. This support took place either during regular volunteer shifts, at the court house or during one-on-one court support appointments.

The court process can be very frightening, confusing and isolating. Without the assistance of our

volunteers many women would have had to endure the entire court system without any support or encouragement.

It is our plan to continue workshops with the women who utilize EFSM services. Some of these will include a workshops about the Child and Family Services (CFS) process and protection orders. Future workshops will be focused on Gladue Reports and issues surrounding CFS for women in prison. These are common issues for the women and it is our plan to present each of these workshops on a regular basis.

As with any program, volunteers come and go depending on personal schedules and availability. We continue to encourage those interested in volunteering with court support to sign up and we are constantly receiving new requests for support. We hope this year will provide just as much support as it has in previous years and will continue to be a resource for women in the legal system.





The Elizabeth Fry Society of Manitoba Inc.

**Elizabeth Fry Society of Manitoba Inc.
Annual General Meeting
November 2, 2011**

*Attended: Brenda Fontaine, Cheryl Stapleton, Dan Furlan, Carla D'Andreamatteo,
Angela Beaton
Regrets: Marlyn Bennett, Susan Mulligan*

1. Welcome
2. Call to Order-Dan Furlan called the meeting to order at 5:13 pm.
3. Prayer -Tracy Booth led us in a prayer.
4. Staff, Board and Volunteer Introductions-Tracy and Dan introduced the Staff, Board and Volunteers.
5. Approval of AGM Minutes-Approval of the Minutes of the previous (October 21, 2010) ABM minutes was proposed by Cheryl Stapleton, Seconded by Brenda Fontaine. Motion passed.
6. Nominations Committee Report-The new Board Slate recommended by the Nominations Committee. Moved by Carla D'Andreamatteo, Seconded by Cheryl Stapleton. Motion passed.
7. Recognition of Service to past Board members-Dan Furlan thanked previous Board members for their time and efforts for the Agency. (re: Maryann Flett, Jennifer Weibe, Ron Coles, Naseem Seisson)
8. Executive Report*-Dan Furlan added to the comments in Executive Report from Marlyn Bennett, thanking the staff for their efforts on behalf of all individuals receiving service from the Agency.
9. Executive Director's Report*-Tracy Booth provided comments on key aspects of her Executive Directors Report.

10. Treasurer's Report*- Cheryl Stapleton provided comments on her Treasurers' Report, indicating that the Agency was in a good financial position.

- Financial Statements*

She introduced Ryan Marshall, Chartered Accountant, who, in his role as Auditor, confirmed that the financial operations of the Agency were in keeping with standard accounting practices and the organization was in good standing.

- Appointment of Auditors 2011/2012-Cheryl Stapleton moved that Ryan Marshall be confirmed as the Auditor for the Agency. Seconded by Brenda Fontaine. Motion passed.

11. Agency Update and New Business

Tracy Booth commented on increasing the range of other agencies EFSM is working with to enhance key partnerships on the community as well as expanding number of sources of funding and grants being acted on in the coming year.

Dan Furlan commented on plans for development plans for the Board of Directors as well as revisiting and updating the Strategic Plan of the Board, Initiated in Spring, 2010.

12. Concluding Remarks and Adjournment-Moved by Cheryl Stapleton and seconded by Carla D'Andreamatteo. Motion passed. 5:33 pm

*Included in the Annual Report

Elizabeth Fry Society of Manitoba Inc.

2012/2013 Slate Board of Directors

The Elizabeth Fry Society of Manitoba Inc. Board of Directors wishes to announce the 2012 - 2013 Board Slate:

Returning Board Members

President: Marlyn Bennett - Board member since September 16, 2010

Secretary: Angela Beaton – Board member since October 4, 2011

Treasurer: Katherine Breward – Board member since June 19, 2012

Brenda Fontaine - Board member since October 16, 2008

Carla D'Andreamatteo - Board member since November 18, 2010

Incoming Board Members

Katherine Breward

Departing Board Members

Cheryl Stapleton

Dan Furlan

Susan Mulligan



PRESIDENT'S REPORT

Marlyn Bennett

On behalf of the Board of Directors, I bring you our collective greetings. This is our 29th year of operation. I am pleased to prepare this message for the Annual Report outlining the activities of the Agency for the period April 1, 2011 to March 31, 2012.

This past year, has been my second as President of the Board of Directors of the Elizabeth Fry Society of Manitoba. I remain positive and proud about the commitment our agency and staff continue to undertake on behalf of criminalized women. The work that our staff continues to do on the front lines with women in the province and in correctional centres across Canada, who require compassion, understanding and support, is to be respected. We are fortunate to have staff who are committed to making a difference in the lives of community women who rely upon the services and assistance of our agency.

I would like to recognize the many hours of volunteer time that the Board of Directors contributes to regular Board meetings as well as to other committee related activities. Our agency continues to grow and change to keep up with the challenges our women experience on a daily basis. I am honoured to be able to continue serving as a member of this agency's governing board along with Brenda Fontaine, Carla D'Andreamatteo and Angela Beaton. A special welcome to Katherine Breward who has joined the Board as Treasurer. The members of our Board continue to be strong advocates for criminalized women. They also bring many years of expertise in the areas of human resources, finance, research, communications, housing, corporate management, governance, and issues related to criminalized women. They continue to write policies and make decisions in the best interest of staff and clients in order to advance the mission of the Elizabeth Fry Society of Manitoba. I would like to acknowledge three important Board members who departed this last year: Cheryl Stapleton, Dan Furlan, and Susan Mulligan. We will definitely miss them and wish them all the best for the future. While our Board is small we are hoping to fill these vacant positions over the next year. I would like to encourage more Aboriginal women within the community to consider joining the board.

On behalf of the Board of Directors, I once again would like to express my appreciation and respect to the staff for their steadfast commitment and dedication to the women who rely upon the services of our agency. I am gratified to be involved with such a dynamic organization, which is made up of individuals devoted to the wellbeing of our community's most marginalized women. As demonstrated in previous years, our organization will continue its role in advocating for the needs of the women who come to our agency for understanding, compassion and assistance.

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EXECUTIVE DIRECTOR'S REPORT

Tracy Booth



Greetings

Another year, another moment to pause and reflect on our successes and challenges, 2011 is a noteworthy year for the Elizabeth Fry Society of Manitoba (EFSM). Through programs and services, our agency has reached out to thousands of women in our community, those who are criminalized and 'at risk'. We are a small organization but the impact we have on these lives is great. We continue to foster and realize our mission statement: **To empower, provide support, advocacy and guidance to women who are involved in the legal system.**

At EFSM, we continue to see the impact of the 'law and order' and 'tough on crime' agenda being implemented through the enacting of Bill C-10. As stated by Senator Celine Hervieux-Payette on October 20, 2011:

Aboriginal women are unjustly targeted by Bill C-10. According to the Native Women's Association of Canada, as of 2011, Aboriginal women represent less than 4 per cent of the Canadian population but over 34 per cent of the federal prison population.

The Office of the Correctional Investigator of Canada states that the higher rate of incarceration for Aboriginal peoples has been linked to systemic discrimination and attitudes based on racial and/or cultural prejudice, as well as economic and social deprivation, substance abuse, or a cycle of violence across generations.

Bill C-10 will guarantee that Aboriginal women remain in prison for longer and will greatly reduce their chances of reintegrating into society with skills that would enable them to break free from a life of crime.

In Manitoba, over 80% of the women involved in the criminal justice system are Aboriginal. They are also mothers, which mean that their children are the invisible victims of the criminal justice system.

This work cannot be done without the support from many. Chi Megwich (many thanks) and appreciation to our funders who support the work we do, the volunteers who not only commit their time, energy, knowledge but also their hearts, and the many community members, donors and supporters who help us in their own way.

TREASURER'S REPORT

Katherine Breward

The board is pleased to present the financial statements for the year that ended March 31, 2012. Our excess of revenue over expenses was \$7,077. This was down slightly from last year's total of \$10, 578, however the discrepancy is primarily due to non-recurring expenses related to building maintenance and the elimination of income associated with renting out our upstairs facilities to other groups. Our building is getting older and one of our financial goals for the next year is to identify new sources of funding for capital improvement projects so that repairs can continue to be made to our facilities without impacting programming budgets. In the meantime diligent and creative cost-containment efforts by all of our staff allowed us to maximize funds directed to program delivery despite the elimination of some funding that was derived from non-recurring grants.

The finance committee's fundraising efforts continued throughout the 2012 fiscal year. This year fundraising and private donations contributed \$5,351 in revenue. We look forward to increasing this amount in the future, particularly as we turn to fundraising to address heightened salary-related expenses associated with the annual cost-of-living increases specified in our collective agreement with our employees. These increases create a widening gap between funding for salaries and actual salaries, resolving this problem is one of our financial priorities for the next fiscal year.

We would like to thank our generous funders: the United Way of Winnipeg, Province of Manitoba - Department of Justice, Government of Canada, The Winnipeg Foundation, Families and Communities Together (FACT), Canadian Association of Elizabeth Fry Societies (CAEFS), the Manitoba Community Services Council (MCSC), and the Jewish Foundation of Manitoba. Their continued support makes our work possible and we are very grateful.

We look forward to continuing to serve our community in 2012/2013.



Special Thanks and Acknowledgements

Our Funders

United Way of Winnipeg

Government of Manitoba – Department of Justice

Canadian Association of Elizabeth Fry Societies (CAEFS)

The Winnipeg Foundation

Government of Canada – Service Canada (Summer Students)

Government of Canada – Correctional Service of Canada

Jewish Foundation of Manitoba

Families and Communities Together (FACT)



**For all those who have died
while incarcerated, we extend
our condolences to your family
and friends.**



THE ELIZABETH FRY SOCIETY OF MANITOBA INC.

Financial Statements
March 31, 2012



RYAN J. MARSHALL, CHARTERED ACCOUNTANT INC.
61 GLEN AVENUE ♦ WINNIPEG, MANITOBA ♦ R2M 1V4 ♦ (204) 291-2506

THE ELIZABETH FRY SOCIETY OF MANITOBA INC.**INDEX**

MARCH 31, 2012

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RYAN J. MARSHALL, CHARTERED ACCOUNTANT INC.
61 GLEN AVENUE ♦ WINNIPEG, MANITOBA ♦ R2M 1V4 ♦ (204) 291-2306

AUDITORS' REPORT

To the Board of Directors of
The Elizabeth Fry Society of Manitoba Inc.

I have audited the accompanying financial statements of **THE ELIZABETH FRY SOCIETY OF MANITOBA INC.**, which comprise the statement of financial position as at March 31, 2012 and March 31, 2011, and the statement of operations, statement of changes in net assets and statement of cash flows for the period then ended, and a summary of significant accounting policies and other explanatory information.

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Cont'd...

Ryan J. Marshall, Chartered Accountant Inc.

In common with many non-profit organizations, the organization derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the organization and I was not able to determine whether any adjustment might be necessary to revenue, excess of revenue over expenses, assets and net assets.

In my opinion, except for the adjustments, if any, that I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the revenue described in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the **THE ELIZABETH FRY SOCIETY OF MANITOBA INC.** as at March 31, 2012 and March 31, 2011 and its financial performance and its cash flows for the period then ended in accordance with Canadian accounting standards for not-for-profit organizations.

R Marshall CA INC.

September 30, 2012

Winnipeg, Manitoba

THE ELIZABETH FRY SOCIETY OF MANITOBA INC.

STATEMENT OF FINANCIAL POSITION

March 31, 2012

	<u>2012</u>	<u>2011</u>
ASSETS		
CURRENT:		
Cash (note 4)	\$ 72,979	\$ 25,770
Accounts receivable, net of allowance	30,421	3,699
Prepaid expenses	<u>3,020</u>	<u>3,643</u>
	<u>\$ 106,420</u>	<u>\$ 33,112</u>
CAPITAL ASSETS	<u>416,707</u>	<u>416,707</u>
	<u>\$ 523,127</u>	<u>\$ 449,819</u>
LIABILITIES		
CURRENT:		
Accounts payable and accrued liabilities	\$ 35,274	\$ 26,267
Deferred revenue (note 5)	12,213	6,068
Funds held in trust (note 6)	52,462	-
Current portion of long term debt (note 7)	<u>1,576</u>	<u>1,530</u>
	<u>\$ 101,525</u>	<u>\$ 33,865</u>
LONG TERM DEBT (note 7)	<u>35,031</u>	<u>36,460</u>
	<u>\$ 136,556</u>	<u>\$ 70,325</u>
NET ASSETS		
NET ASSETS INVESTED IN CAPITAL ASSETS	\$ 380,100	\$ 378,717
UNRESTRICTED NET ASSETS	<u>6,471</u>	<u>777</u>
	<u>\$ 386,571</u>	<u>\$ 379,494</u>
	<u>\$ 523,127</u>	<u>\$ 449,819</u>

APPROVED ON BEHALF OF THE BOARD:



Director



Director

The accompanying notes are an integral part of this Statement

Ryan J. Marshall, Chartered Accountant Inc.

THE ELIZABETH FRY SOCIETY OF MANITOBA INC.

STATEMENT OF OPERATIONS

Year Ended March 31, 2012

	<u>2012</u>	<u>2011</u>
REVENUE:		
Grants		
United Way of Winnipeg (note 9)	\$ 145,656	\$ 142,800
Province of Manitoba (note 9)		
Justice	226,956	224,000
Government of Canada	27,072	7,016
Winnipeg Foundation	1,100	8,500
The Canadian Association of Elizabeth Fry Societies	10,707	2,916
Jewish Foundation of Manitoba	1,949	1,385
Other	9,827	11,175
Donations	4,263	6,983
Fundraising	1,088	2,811
Rental – Transitional Housing Units	6,290	12,326
Rental – Facility	-	5,123
Miscellaneous	<u>302</u>	<u>87</u>
	<u>\$ 435,210</u>	<u>\$ 425,122</u>
 EXPENSES:		
Administration - Travel	\$ 19,235	\$ 11,038
Administration - Office	26,630	29,305
Administration – Program delivery	23,022	22,463
Building – Repairs and maintenance	6,590	4,250
Building – Occupancy costs	20,320	17,336
Program delivery	11,221	29,967
Salary and benefits	<u>321,115</u>	<u>300,185</u>
	<u>\$ 428,133</u>	<u>\$ 414,544</u>
 EXCESS OF REVENUE OVER EXPENSES FOR THE YEAR	 <u><u>\$ 7,077</u></u>	 <u><u>\$ 10,578</u></u>

The accompanying notes are an integral part of this Statement

Ryan J. Marshall, Chartered Accountant Inc.

THE ELIZABETH FRY SOCIETY OF MANITOBA INC.

STATEMENT OF CHANGES IN NET ASSETS

Year Ended March 31, 2012

	Net Assets Invested in Capital <u>Assets</u>	Unrestricted Net <u>Assets</u>	Total <u>2012</u>	Total <u>2011</u>
NET ASSETS, beginning of year	\$ 378,717	\$ 777	\$ 379,494	\$ 368,916
Excess of revenue over expenses for the year, <i>page 5</i>	<u>1,383</u>	<u>5,694</u>	<u>7,077</u>	<u>10,578</u>
NET ASSETS, end of year	<u>\$ 380,100</u>	<u>\$ 6,471</u>	<u>\$ 386,571</u>	<u>\$ 379,494</u>

The accompanying notes are an integral part of this Statement

Ryan J. Marshall, Chartered Accountant Inc.

THE ELIZABETH FRY SOCIETY OF MANITOBA INC.

STATEMENT OF CASH FLOWS

Year Ended March 31, 2012

	<u>2012</u>	<u>2011</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Excess of revenue over expenses for the year (page 5)	\$ 7,077	\$ 10,578
Net changes in working capital balances		
Accounts receivable	(26,722)	51,865
Prepaid expenses	623	3,068
Accounts payable and accrued liabilities	9,007	(15,872)
Deferred revenue	6,145	311
Funds held in trust	<u>52,462</u>	<u>-</u>
	<u>\$ 48,592</u>	<u>\$ 49,950</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Long term debt	<u>\$ (1,383)</u>	<u>\$ (1,325)</u>
INCREASE IN CASH , during the year	\$ 47,209	\$ 48,625
CASH (BANK INDEBTEDNESS) , beginning of year	<u>25,770</u>	<u>(22,855)</u>
CASH , end of year	<u>\$ 72,979</u>	<u>\$ 25,770</u>

The accompanying notes are an integral part of this Statement

Ryan J. Marshall, Chartered Accountant Inc.

THE ELIZABETH FRY SOCIETY OF MANITOBA INC.

NOTES TO FINANCIAL STATEMENTS

March 31, 2012

1. PURPOSE OF ORGANIZATION

The Elizabeth Fry Society of Manitoba Inc. is a registered charitable entity organized to operate a community based agency and was incorporated without share capital under the laws of the Province of Manitoba. As a registered charity, the organization is exempt from corporate income tax under Section 149 of the Income Tax Act.

The society is operated with a view to empower, provide support, advocacy and guidance to women who are involved in the legal system.

2. ADOPTION OF CANADIAN ACCOUNTING STANDARDS FOR NOT-FOR-PROFIT ORGANIZATIONS

The organization has elected to apply the Canadian accounting standards for not-for-profit organizations. These are the organization's first financial statements prepared in accordance with Canadian accounting standards for not-for-profit organizations which have been applied retrospectively.

The adoption of the new accounting framework had no impact on the previously reported assets, liabilities and net assets of the organization and accordingly there has been no restatement of previously reported amounts as at the date of transition, being April 1, 2010. The presentation and disclosures provided in the financial statements reflect the requirements under the new accounting framework.

THE ELIZABETH FRY SOCIETY OF MANITOBA INC. STATEMENT OF FINANCIAL POSITION April 1, 2010

ASSETS	
CURRENT:	
Accounts receivable, <i>net of allowance</i>	\$ 55,564
Prepaid expenses	<u>6,711</u>
	<u>\$ 62,275</u>
CAPITAL ASSETS	<u>416,707</u>
	<u>\$ 478,982</u>
LIABILITIES	
CURRENT:	
Bank indebtedness	\$ 22,855
Accounts payable and accrued liabilities	42,139
Deferred revenue	5,757
Current portion of long term debt	<u>1,325</u>
	<u>\$ 72,076</u>
LONG TERM DEBT	<u>37,990</u>
	<u>\$ 110,066</u>
NET ASSETS	
NET ASSETS	<u>\$ 368,916</u>
	<u>\$ 478,982</u>

Ryan J. Marshall, Chartered Accountant Inc.

3. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies.

Fund Accounting:

The *Unrestricted Net Assets* reports the revenues and expenses related to program delivery and administrative activities.

The *Net Assets Invested in Capital Assets* reports the asset and liabilities related to the organization's capital assets.

Revenue Recognition:

All revenue is recognized in the year it is received or receivable if the amount can be reasonably estimated and collection is reasonably assured.

Amortization:

The society does not record amortization on its capital assets.

Contributed Services:

Volunteers contribute time to assist the society in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Capital Disclosures:

In managing capital, the society focuses on liquid resources available to fund ongoing operations. The society's objective is to have sufficient liquid resources available to fund current operations as well as future operations. The need for liquid resources is considered in the preparation of an annual budget and in the monitoring of cash flows and actual operating results compared to budget. As at March 31, 2012, the society has met its objective of having sufficient liquid resources to meet its current obligations.

Financial Instruments:

The society's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, funds held in trust and long term debt. Unless otherwise noted, it is management's opinion that the association is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

cont'd...

3. SIGNIFICANT ACCOUNTING POLICIES, continued

Use of Estimates in the Preparation of Financial Statements:

Preparation of financial statements in conformity with Canadian accepted accounting principles require management to make estimates and assumptions about future events that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ significantly from those estimates.

Accounts Receivable:

Accounts receivable are net of allowance for doubtful accounts.

4. BANK INDEBTEDNESS

The organization has a line of credit agreement in an amount up to \$25,000 bearing interest at 6.50%. The line of credit is due on demand and is secured by a general security agreement covering all assets of the organization. Line of credit being utilized at March 31st is \$ nil (2011 - \$ nil).

5. DEFERRED REVENUE

Deferred revenue relates to grants received and not utilized in full as of the year end date and consist of the following:

	<u>2012</u>	<u>2011</u>
Jewish Foundation of Manitoba	\$ -	\$ 1,949
Winnipeg Regional Health Authority	1,824	1,824
The Canadian Association of Elizabeth Fry Societies	977	893
Winnipeg Public Library	-	302
Manitoba Community Services Council	9,214	-
Families and Communities Together	198	-
Winnipeg Foundation	-	1,100
	<u>\$ 12,213</u>	<u>\$ 6,068</u>

6. FUND HELD IN TRUST

The funds held in trust are for the operations of the Prairie Advocacy Regional Program – The Canadian Association of Elizabeth Fry Societies. They are dispersed as required to each region upon approval by the board. The regions involved are Calgary, Edmonton, Manitoba and Saskatchewan.

	<u>2012</u>	<u>2011</u>
The Canadian Association of Elizabeth Fry Societies	<u>\$ 52,462</u>	<u>\$ -</u>

7. LONG TERM DEBT

	<u>2012</u>	<u>2011</u>
Mortgage payable to North Winnipeg Credit Union, bearing interest at 5.29% and is repayable in monthly payments of \$278 principal and interest, secured by land and building (first charge).	\$ 36,607	\$ 37,990
Less: current portion	<u>1,576</u>	<u>1,530</u>
	<u>\$ 35,031</u>	<u>\$ 36,460</u>

Principal payments over the next five years are as follows:

2013	\$ 1,623
2014	\$ 1,672
2015	\$ 1,722
2016	\$ 1,771
2017	\$ 1,812

8. COMMITMENTS

The Elizabeth Fry Society of Manitoba Inc. is committed under a lease for a photocopier which extends into the 2015 fiscal year end. The estimated lease payments in each of the next three years are as follows:

2013	\$ 1,449
2014	\$ 1,449
2015	\$ 1,207

9. ECONOMIC DEPENDENCE

The society is economically dependent on the United Way of Winnipeg and the Province of Manitoba to fund operations through grants.